

Thursday, April 1, 2021 4:00 PM

Agenda

Morongo Basin Transit Authority

Special Board Meeting Board of Directors

NOTICE IS HEREBY GIVEN, that the Morongo Basin Transit Authority will hold a Special Meeting on Thursday, April 1, 2021 at Twentynine Palms City Hall, 6136 Adobe Road, Twentynine Palms, CA 92277.

SAFETY ALERT: MBTA encourages your participation in this meeting; however, in order to minimize the spread of the COVID-19 virus, the public will not be permitted to physically attend the MBTA Board Meeting. We ask that you join the meeting by logging in to <https://attendee.gotowebinar.com/register/4187150698881816846>.

If you choose not to attend the MBTA meeting but wish to make a public comment and/or a comment on a specific agenda item, please submit your comment via email by 1:00pm on the day of the Board Meeting to the Assistant Board Secretary at cheri@mbtabus.com. Your comments will be distributed to the MBTA Chair and every effort will be made to read your comment into the record. Comments read will be timed and limited to three minutes. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time.

Directors

Daniel L Mintz Sr, Chair

Merl Abel, Vice Chair

Jeff Drozd

Ellen Jackman

Dawn Rowe (Mark Lundquist Designee)

Ben Sasnett

McArthur Wright

Officers

Mark Goodale, Board Secretary

Cheri Holsclaw, Assistant Secretary



Morongo Basin Transit Authority

**MORONGO BASIN TRANSIT AUTHORITY
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Thursday, April 1, 2021 4:00PM
Twentynine Palms City Hall
6136 Adobe Road
Twentynine Palms, CA 92277

AGENDA

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Abel, Drozd, Jackman, Lundquist, Sasnett, Wright
and Chair Mintz

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

NONE

3.0 CLOSED SESSION

NONE

4.0 PUBLIC COMMENTS

4.1 This is a time for comments from the Public on any subject not on the agenda. The Brown Act prohibits the MBTA Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

4.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

5.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the MBTA Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

- 5.1 Minutes of the January 28, 2021 Board Meeting
Staff Recommendation: Approve Minutes
- 5.2 Treasurer's Report for December 2020 and January 2021
Staff Recommendation: Approve Treasurer's Reports
- 5.3 Warrant Register through February 28, 2021
Staff Recommendation: Approve Warrant Register
- 5.4 Ridership Reports
Staff Recommendation: Receive and discuss as necessary
- 5.5 Financial Reports
Staff Recommendation: Receive and discuss as necessary
- 5.6 Administration Report
Staff Recommendation: Receive and discuss as necessary
- 5.7 Operations Report
Staff Recommendation: Receive and discuss as necessary
- 5.8 2021 Board Calendar
Staff Recommendation: Approve MBTA 2021 Board Calendar
- 5.9 Audited Financial Report Fiscal Year Ended June 30, 2020
Staff Recommendation: Receive and File
- 5.10 LCTOP Zero Emission Vehicle
Staff Recommendation: Adopt Resolution 21-01, Authorized Agent and Certification and Assurances

ACTION: Move _____ 2nd _____ Roll Call Vote

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

- 8.1 California Employers' Retiree Benefit Trust (CERBT)
Staff Recommendation: Adopt Resolution 21-02
- 8.2 California Employers' Pension Prefunding Trust (CEPPT)
Staff Recommendation: 1) Approve the California Employers' Pension Prefunding Trust Program (CEPPT) Agreement with CalPERS;

2) Approve the Delegation of Authority, Appointing the General Manager, Office Manager and Office Manager to Administer and Request Disbursements from California Employer's Pension Prefunding Trust;

3) Approve the California Employers' Pension Prefunding Trust Program (CEPPT) Certification of Funding Policy;

4) Approve an Initial Funding Investment of \$10,034 Monthly Payments During FY 2021/22 for a Total of \$120,408 to Develop the Trust Account

- 8.3 Approval of Token Transit (Cashless Fare System)
Staff Recommendation: Authorize Staff to Enter into a Three-Year Agreement with Token Transit Beginning FY 2021/22
- 8.4 Procurement PowerPoint Update
Staff Recommendation: Receive and discuss as necessary
- 8.5 FY 2021/22 Draft MBTA Operating and Capital Budgets
Staff Recommendation: Review, Discuss & Provide Direction to Staff (No Action)

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

11.0 BOARD MEMBER COMMENTS - This is the time for comments from the Board members on any subject.

12.0 ADJOURNMENT The next board meeting will be scheduled on Thursday, May 27, 2021 at 5:00PM tentatively to be held at Yucca Valley Town Hall, Yucca Room, 57090 Twentynine Palms Highway, Yucca Valley CA 92284

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

It is the intention of the Morongo Basin Transit Authority to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 for assistance so the necessary arrangements can be made.


Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. All written materials relating to an agenda item to be discussed in open session of a regular meeting are distributed within 72 hours prior to the meeting and will be made available for public inspection. Documents may be viewed at 62405 Verbena Rd, Joshua Tree, CA 92252, from 8AM to 5PM Monday thru Friday, except legal holidays. Telephone inquiries may be made at 760-366-2986. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the Morongo Basin Transit Authority at, or prior to, the public meeting.

This agenda is certified to have been posted on or before March 29, 2021 at 4:00 P.M.


Cheri Holsclaw, Assistant Board Secretary

3/25/21
Date/Time

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 18, 2021
RE: Minutes of the January 28, 2021 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

ITEM 5.1

MORONGO BASIN TRANSIT AUTHORITY

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, January 28, 2021 4:30PM
Morongo Basin Transit Center
62405 Verbena Road
Joshua Tree, CA 92252

ZOOM Meeting ID 960 4578 7046
ZOOM Password 195342

ACTION MINUTES

1.0 CLOSED SESSION

- 1.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8:
Property Location: APN: 0617-105-01, 0617-105-02, 0617-105-03, 0617-105-04, 0617-111-08, 0617-111-09, 0617-111-10, 0617-111-11

Corrected APNs:

The Agenda inadvertently listed incorrect APN's for this item. The correct APN's for the properties discussed are: APN: 0617-104-09, 0617-104-08, 0617-104-07, 0617-104-06, 0617-104-17, 0617-104-15, 0617-104-16, 0617-104-25

2.0 CALL TO ORDER –Chair Drozd called the meeting to order at 5:00pm.

- 1.1 No reportable items.

ROLL CALL - On call of the roll the following Board Members were present:

Merl Abel, Ellen Jackman, Mark Lundquist, Daniel L Mintz Sr, Ben Sasnett and McArthur Wright and Jeff Drozd.

3.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

- 2.1 Employee of the Quarter

Matt Atkins, Operations Manager, presented Larry Malbrough with Employee of the Quarter for his infectious positive attitude, his customer service skills and his versatility to be able to cover any shift. Chair Drozd, Board Member Abel and Board Member Jackman congratulated Larry.

4.0 PUBLIC COMMENTS

NONE

5.0 CONSENT CALENDAR

- 5.1 Minutes of the October 22, 2020 Board Meeting
- 5.2 Treasurer's Report for September, October and November 2020
- 5.3 Warrant Register through December 31, 2020
- 5.4 Ridership Reports
- 5.5 Financial Reports
- 5.6 Administration Report
- 5.7 Operations Report
- 5.8 Authorization to Dispose of Vehicle at Auction
- 5.9 Minutes of the November 17, 2020 Facilities & Real Estate Ad Hoc Meeting

ACTION: Board Member Mintz moved to approve the Consent Calendar (items 5.1 - 5.9); seconded by Board Member Wright: passed by Roll Call Vote (7-0).

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

- 8.1 Election of Board Officers for Calendar Year 2021

Mark Goodale explained the past practices of nominating the Chair and Vice Chair.

ACTION: Board Member Wright nominated Board Member Mintz for Chair; seconded by Board Member Abel. Board Member Wright nominated Board Member Abel for Vice-Chair; seconded by Board Member Mintz. Board Member Mintz nominated General Manager for Board Secretary; seconded by Board Member Wright; passed by Roll Call Vote (7-0).

- 8.2 MBTA Sub Committee Assignments

Mark Goodale requested that Board Members discuss and assign members.

ACTION: Board Member Abel moved to add Board Member Mintz to the Taxi Subcommittee and Board Member Jackman to the TAG Subcommittee and keep all other current assignments as is; seconded by Board Member Lundquist: passed by Roll Call Vote (7-0).

8.3 Approval of Bus Stop Improvement Bid #20-02

Mark Goodale provided project details at Adobe and Amboy Road.

ACTION: Board Member Jackman moved to approve IFB #20-02 and authorized staff to proceed with solicitation of IFB and award to lowest responsible bidder; seconded by Board Member Lundquist: passed by Roll Call Vote (7-0).

8.4 Supervisor Vehicle Replacement

ACTION: Board Member Lundquist moved to approve the purchase of one 2021 Toyota RAV4 hybrid from contract #1-18-23-23C; seconded by Board Member Jackman: passed by Roll Call Vote (7-0).

8.5 2021 Board Calendar

Mark Goodale recommended the Board discuss and accept the presented calendar as is or entertain other considerations such as board meetings every other month or quarterly.

Board Member Mintz requested future Board meetings to be held in person, possibly holding the meetings alternately in Twentynine Palms and Yucca Valley municipalities, while social distancing requirements are preventing the meetings from taking place at the Joshua Tree office. All board members were in full support.

Board Member inquired as to the unmet needs hearing. Mark Goodale explained that unmet needs in that forum was no longer required by statute because MBTA no longer had reserved funding that rolled out to streets and roads.

Board Member Abel felt unmet needs meetings were the most enlightening meetings and allowed them to get a much better feel for the community needs and customer satisfaction and would like staff to recreate a similar type of meeting to get the community input. Nancy Strickert recommended scheduling these in the beginning of each calendar year so any changes can be in time for the next budget cycle.

ACTION: Board Member Mintz moved to approve moving the meetings to every other month, being held on the odd months and alternate locations between Twentynine Palms and Yucca Valley municipalities until meetings can be held at the Joshua Tree facility; seconded by Board Member Abel: passed by Roll Call Vote (7-0).

9.0 GENERAL MANAGER UPDATE

NONE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

Board Member Wright asked why the bus stop across from Subway by the marine base was a pad only. Mark Goodale explained that was where passengers that didn't have base access can safely exit the bus and meet the bus on the opposite side of the street 15-20 minutes later to be picked back up as the bus left base.

Chair Mintz thanked everyone for electing him as Chairperson and congratulated Larry as employee of the quarter.

Board Member Jackman wished everyone a Happy New Year and looked forward to seeing everyone in person again. Board Member Lundquist dittoed that and congratulated Larry as employee of the quarter. Board Member Sasnett echoed those sentiments.

Board Member Drozd thanked everyone for having him as a Chairperson for the year and congratulated Chair Mintz.


12.0 ADJOURNMENT

The meeting adjourned at 5:49pm Thursday, January 28, 2021.

Respectfully submitted,


Cheri Holsclaw, Asst. Board Secretary

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 18, 2021
RE: Treasurer's Reports for December 2020 and January 2021

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORTS

ITEM 5.2

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
January 31, 2020

Beginning Balance:	December 31, 2020	5,136,181
Receipts		175,245
Disbursements		461,205
Interest Received		791
Ending Balance:	January 31, 2020	<u>4,851,012</u>


LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 78,013	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,563,141	\$ -	0.00%
Union Bank	\$ 1,700,371	\$ -	0.00%
Pacific Western Bank	\$ 109,257	\$ -	0.00%
LAIF	\$ 377,151	\$ -	0.00%
US Bank PTMISEA	\$ 760,515	\$ -	0.00%
US Bank LCTOP	\$ 148,392	\$ -	0.00%
US Bank SGR (SB1)	\$ 114,172	\$ -	0.00%
		\$ -	0.00%
TOTAL INVESTMENTS	\$ 4,851,013	\$ -	

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
December 31, 2020

Beginning Balance:	November 30, 2020	4,083,233
Receipts		1,367,934
Disbursements		315,029
Interest Received		<u>43</u>
Ending Balance:	December 31, 2020	<u>5,136,181</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 78,916	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,511,792	\$ -	0.00%
Union Bank	\$ 1,800,556	\$ -	0.00%
Pacific Western Bank	\$ 344,402	\$ -	0.00%
LAIF	\$ 376,401	\$ -	0.00%
US Bank PTMISEA	\$ 760,502	\$ -	0.00%
US Bank LCTOP	\$ 148,964	\$ -	0.00%
US Bank SGR (SB1)	\$ 114,649	\$ -	0.00%
	<u>\$</u>	<u>-</u>	<u>0.00%</u>
TOTAL INVESTMENTS	<u>\$ 5,136,182</u>	<u>\$ -</u>	

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 18, 2021
RE: Warrant Register through February 28, 2021

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

ITEM 5.3

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER

As of February 28, 2021

Date	Num	Name	Memo	Amount
01/01/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,240.38
01/03/2021		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
01/04/2021	44766	MELANIQUE DUBOSE	HRA REIMBURSEMENTS	-195.94
01/04/2021	44767	CYNTHIA LOPEZ	HRA REIMBURSEMENTS	-129.91
01/04/2021	44768	BLAS CRUZ	HRA REIMBURSEMENTS	-251.29
01/04/2021	44769	MARK GOODALE	HRA REIMBURSEMENTS	-43.06
01/04/2021		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-19,290.50
01/04/2021		SOUTHERN CALIFORNIA EDISON	UTILITIES	-4,989.74
01/05/2021	44770	PRISM	INSURANCE	-21,645.00
01/05/2021	44771	CALTIP	INSURANCE	-77,687.04
01/05/2021	44772	NOEMI ADDERLEY	MILEAGE	-56.35
01/05/2021	44773	BLAS CRUZ	HRA REIMBURSEMENTS	-100.00
01/05/2021	44774	AT&T MOBILITY	TELEPHONE	-51.02
01/05/2021	44775	AVALON URGENT CARE	EMPLOYEE EXPENSE	-100.00
01/05/2021	44776	BROADLUX INC.	CNG MAINTENANCE	-662.00
01/05/2021	44777	BURRTEC	UTILITIES	-229.76
01/05/2021	44778	CARL OTTESON'S CERTIFIED BACKFLOW TESTING	CONSULTING	-570.00
01/05/2021	44779	CLEAN ENERGY	CNG MAINTENANCE	-7,042.89
01/05/2021	44780	DIAMOND HILLS	PARTS	-48.40
01/05/2021	44781	FRONTIER COMMUNICATIONS	TELEPHONE	-1,210.77
01/05/2021	44782	HI DESERT WATER DISTRICT	UTILITIES	-490.51
01/05/2021	44783	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-225.00
01/05/2021	44784	MOJAVE DESERT AQMD	FACILITY SUPPLIES	-339.16
01/05/2021	44785	NAPA	PARTS	-132.58
01/05/2021	44786	PAPE MATERIAL HANDLING INC	OUTSIDE SERVICES	-837.05
01/05/2021	44787	PEOPLEREADY INC	UTILITY WORKER	-647.76
01/05/2021	44788	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-87.94
01/05/2021	44789	QUILL CORPORATION	OFFICE SUPPLIES	-382.37
01/05/2021	44790	RELIABLE MONITORING SERVICES	OUTSIDE SERVICES	-980.00
01/05/2021	44791	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-528.70
01/05/2021	44792	SAFETY-KLEEN	FLUIDS	-2,003.90
01/05/2021	44793	SCHROEDER PLUMBING	OUTSIDE SERVICES	-185.00
01/05/2021	44794	THE GAS COMPANY	UTILITIES	-17.01
01/05/2021	44795	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-171.95
01/05/2021	44796	YUCCA RENTAL	OUTSIDE SERVICES	-318.00
01/06/2021	44797	US BANK	CREDIT CARD PAYMENT	-2,933.22
01/10/2021		ARCO	FUEL	-633.08
01/13/2021	44798	HOTSY OF SOUTHERN CALIF	FACILITY SUPPLIES	-1,946.17
01/14/2021	44799	BELTZ	UTILITIES	-119.07
01/14/2021	44800	BURRTEC	UTILITIES	-70.61
01/14/2021	44801	CARQUEST - YUCCA VALLEY	PARTS	-196.27
01/14/2021	44802	FLEET MAINTENANCE SPECIALISTS, INC	CAPITAL TO BE REIMBURSED	-500.00
01/14/2021	44803	GILLIG LLC	CAPITAL TO BE REIMBURSED	-211.07
01/14/2021	44804	HI DESERT PUBLISHING	MARKETING	-951.02
01/14/2021	44805	JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,012.03
01/14/2021	44806	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-725.00
01/14/2021	44807	KCDZ	MARKETING	-674.00
01/14/2021	44808	PALM SPRINGS MOTORS	PARTS	-978.01
01/14/2021	44809	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-43.97

**MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER**

As of February 28, 2021

01/14/2021	44810	QUILL CORPORATION	OFFICE SUPPLIES	-43.09
01/14/2021	44811	VOYAGER	FUEL	-5,860.64
01/14/2021	44812	MARK GOODALE	HRA REIMBURSEMENTS	-52.60
01/15/2021		[EMPLOYEE]	WAGES	-895.21
01/15/2021		ELECTRONIC PAYMENT SYSTEMS	OUTSIDE SERVICES	-46.29
01/15/2021		[EMPLOYEE]	WAGES	-1,284.14
01/15/2021		PAYCHEX	PAYROLL FEES	-739.18
01/15/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-10,968.33
01/15/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,071.52
01/15/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,953.15
01/15/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,295.02
01/15/2021		ELECTRONIC PAYMENT SYSTEMS LLC	OUTSIDE SERVICES	157.84
01/15/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-51,121.34
01/15/2021		VISION SERVICE PLAN	VISION INSURANCE	-403.19
01/25/2021	44813	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
01/25/2021	44814	CLEAN ENERGY	CNG MAINTENANCE	-3,199.50
01/25/2021	44815	COPPER MOUNTAIN BROADCASTING	MARKETING	-552.00
01/25/2021	44816	CREATIVE BUS SALES - PARTS	PARTS	-416.59
01/25/2021	44817	DESERT ARC	OUTSIDE SERVICES	-247.00
01/25/2021	44818	DESERT FIRE EXTINGUISHER	OUTSIDE SERVICES	-730.78
01/25/2021	44819	FORENSIC DRUG TESTING	OUTSIDE SERVICES	-814.00
01/25/2021	44820	FRONTIER COMMUNICATIONS	TELEPHONE	-2,349.96
01/25/2021	44821	IMAGE SOURCE	LEASE	-43.14
01/25/2021	44822	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-981.00
01/25/2021	44823	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-450.00
01/25/2021	44824	PALM SPRINGS MOTORS	PARTS	-136.31
01/25/2021	44825	PARKHOUSE TIRES	TIRES	-3,070.52
01/25/2021	44826	PEOPLEREADY INC	UTILITY WORKER	-1,295.52
01/25/2021	44827	PREFERRED BENEFIT	DENTAL INSURANCE	-1,466.70
01/25/2021	44828	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-563.25
01/25/2021	44829	QUILL CORPORATION	OFFICE SUPPLIES	-228.16
01/25/2021	44830	SAFETY-KLEEN	FLUIDS	-633.10
01/25/2021	44831	SMITTY'S BARGAIN BOX	EMPLOYEE EXPENSE	-54.96
01/25/2021	44832	THE GAS COMPANY	FUEL	-9,173.87
01/28/2021	44833	LARRY MALBROUGH	EMPLOYEE EXPENSE	-50.00
01/29/2021	44834	LARRY MALBROUGH	HRA REIMBURSEMENTS	-368.24
01/29/2021	44835	KIMBERLY BERNARD	HRA REIMBURSEMENTS	-37.91
01/29/2021	44836	VALERIE LIESENFELT	HRA REIMBURSEMENTS	-509.53
01/29/2021	44837	MELANIQUE DUBOSE	HRA REIMBURSEMENTS	-186.19
01/29/2021	44838	JUTTA BANERJEE	HRA REIMBURSEMENTS	-449.40
01/29/2021	44839	PATRICK FERREE	HRA REIMBURSEMENTS	-531.49
01/29/2021	44840	ROBERT ARVIZU	HRA REIMBURSEMENTS	-60.80
01/29/2021	44841	WILLIAM STARCK, II	HRA REIMBURSEMENTS	-411.41
01/29/2021	44842	ROY DAVIS	HRA REIMBURSEMENTS	-226.00
01/29/2021	44843	GARY COOPER	HRA REIMBURSEMENTS	-454.00
01/29/2021	44844	BLAS CRUZ	HRA REIMBURSEMENTS	-527.89
01/29/2021	44845	SABRINA FRANKLIN	HRA REIMBURSEMENTS	-670.21
01/29/2021	44846	GEORGE HALLAS	HRA REIMBURSEMENTS	-569.08
01/29/2021	44847	JOSE GIRON	HRA REIMBURSEMENTS	-311.23
01/29/2021	44848	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-150.00
01/29/2021	44849	SELECT GIFT INSTITUTE	EMPLOYEE EXPENSE	-1,031.11

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER

As of February 28, 2021

01/29/2021		[EMPLOYEE]	WAGES	-1,026.06
01/29/2021		[EMPLOYEE]	WAGES	-1,431.16
01/29/2021		PAYCHEX	PAYROLL FEES	-334.18
01/29/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-11,830.05
01/29/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,284.98
01/29/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,168.73
01/29/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,414.07
01/29/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-54,218.18
01/31/2021		TREP	MILEAGE REIMBURSEMENTS	-2,515.59
02/02/2021		ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
02/02/2021		JEFF DROZD	BOARD MEMBER STIPEND	-100.00
02/02/2021		MARK LUNDQUIST	BOARD MEMBER STIPEND	-100.00
02/02/2021		McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
02/02/2021		MERL ABEL	BOARD MEMBER STIPEND	-100.00
02/03/2021		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
02/04/2021	44850	NOEMI ADDERLEY	MILEAGE	-50.96
02/04/2021	44851	PRISM	INSURANCE	-21,645.00
02/04/2021	44852	DAN MINTZ	BOARD MEMBER STIPEND	-100.00
02/04/2021	44853	BEN SASNETT	BOARD MEMBER STIPEND	-100.00
02/04/2021	44854	US BANK	CREDIT CARD PAYMENT	-1,496.22
02/04/2021	44855	AT&T MOBILITY	TELEPHONE	-102.64
02/04/2021	44856	BELTZ	UTILITIES	-119.07
02/04/2021	44857	BROADLUX INC.	CNG MAINTENANCE	-662.00
02/04/2021	44858	BURRTEC	UTILITIES	-300.37
02/04/2021	44859	FRONTIER COMMUNICATIONS	TELEPHONE	-170.70
02/04/2021	44860	HI DESERT PUBLISHING	MARKETING	-1,014.46
02/04/2021	44861	HI DESERT WATER DISTRICT	UTILITIES	-184.37
02/04/2021	44862	JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,102.63
02/04/2021	44863	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-725.00
02/04/2021	44864	NAPA	PARTS	-189.24
02/04/2021	44865	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-43.97
02/04/2021	44866	QUILL CORPORATION	OFFICE SUPPLIES	-231.03
02/04/2021	44867	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-455.00
02/04/2021	44868	VOYAGER	FUEL	-7,335.59
02/04/2021		ARCO	FUEL	-309.62
02/09/2021		ARCO	FUEL	-69.00
02/10/2021	44869	DON CATLETT	UNIFORMS	-81.11
02/10/2021		ARCO	FUEL	-52.86
02/10/2021		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-18,649.87
02/10/2021		SOUTHERN CALIFORNIA EDISON	UTILITIES	-5,359.02
02/12/2021		[EMPLOYEE]	WAGES	-846.35
02/12/2021		[EMPLOYEE]	WAGES	-1,087.47
02/12/2021		PAYCHEX	PAYROLL FEES	-334.18
02/12/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-10,025.43
02/12/2021		PAYCHEX INVESTMENT PARTNERSHIP	GARNISHMENT	-330.91
02/12/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,057.92
02/12/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,929.73
02/12/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,340.81
02/12/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-50,014.77
02/15/2021		ELECTRONIC PAYMENT SYSTEMS	OUTSIDE SERVICES	-46.29
02/15/2021		ELECTRONIC PAYMENT SYSTEMS LLC	OUTSIDE SERVICES	157.84

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER
As of February 28, 2021


02/15/2021		VISION SERVICE PLAN	VISION INSURANCE	-442.60
02/18/2021	44870	HECTOR MANZANO	HRA REIMBURSEMENTS	-193.31
02/18/2021	44871	IMAGE SOURCE	LEASE	-54.38
02/18/2021	44872	JOE MEER	HRA REIMBURSEMENTS	-145.59
02/18/2021	44873	ROBERT JORDAN	EMPLOYEE EXPENSE	-30.00
02/18/2021	44874	AVERY SMITH	EMPLOYEE EXPENSE	-30.00
02/18/2021	44875	VIKAS SHARMA	EMPLOYEE EXPENSE	-30.00
02/18/2021	44876	AVALON URGENT CARE	EMPLOYEE EXPENSE	-100.00
02/18/2021	44877	CAL CHAMBER	OUTSIDE SERVICES	-669.00
02/18/2021	44878	CARQUEST - YUCCA VALLEY	PARTS & FLUIDS	-1,136.17
02/18/2021	44879	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
02/18/2021	44880	COPPER MOUNTAIN BROADCASTING	MARKETING	-504.00
02/18/2021	44881	CUMMINS CAL PACIFIC	CONSULTING & PARTS	-1,215.64
02/18/2021	44882	DELL BUSINESS CREDIT	CAPITAL TO BE REIMBURSED	-743.15
02/18/2021	44883	FORENSIC DRUG TESTING	OUTSIDE SERVICES	-315.00
02/18/2021	44884	FRONTIER COMMUNICATIONS	TELEPHONE	-664.76
02/18/2021	44885	KCDZ	MARKETING	-460.00
02/18/2021	44886	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-325.00
02/18/2021	44887	NAPA	PARTS	-107.63
02/18/2021	44888	PALM SPRINGS MOTORS	PARTS	-743.74
02/18/2021	44889	PARKHOUSE TIRES	TIRES	-1,619.03
02/18/2021	44890	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-180.43
02/18/2021	44891	SELECT ADVANTAGE	EMPLOYEE EXPENSE	-100.00
02/18/2021	44892	THE GAS COMPANY	FUEL	-10,937.62
02/18/2021	44893	TOLAR MANUFACTURING CO.	SHELTER MAINTENANCE	-403.13
02/18/2021		BATTERY SYSTEMS	VOID CHECK	0.00
02/18/2021		IMAGE SOURCE	VOID CHECK	0.00
02/22/2021	44894	MARK GOODALE	HRA REIMBURSEMENTS	-30.15
02/22/2021	44895	QUILL CORPORATION	OFFICE SUPPLIES	-202.54
02/26/2021	44896	CYNTHIA LOPEZ	HRA REIMBURSEMENTS	-259.82
02/26/2021	44897	CHERI HOLSCRAW	HRA REIMBURSEMENTS	-52.77
02/26/2021	44898	ROY DAVIS	HRA REIMBURSEMENTS	-118.00
02/26/2021	44899	PATRICK FERREE	HRA REIMBURSEMENTS	-531.49
02/26/2021	44900	TERESA DELLINGER	HRA REIMBURSEMENTS	-453.30
02/26/2021	44901	GARY COOPER	HRA REIMBURSEMENTS	-466.00
02/26/2021	44902	BLAS CRUZ	HRA REIMBURSEMENTS	-547.66
02/26/2021	44903	SABRINA FRANKLIN	HRA REIMBURSEMENTS	-944.19
02/26/2021	44904	KRISTEN KOHER	HRA REIMBURSEMENTS	-1,147.49
02/26/2021	44905	VALERIE LIESENFELT	HRA REIMBURSEMENTS	-604.01
02/26/2021	44906	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-207.66
02/26/2021	44907	MELANIQUE DUBOSE	HRA REIMBURSEMENTS	-23.56
02/26/2021	44908	PRISM	INSURANCE	-21,645.00
02/26/2021		[EMPLOYEE]	WAGES	-990.15
02/26/2021		[EMPLOYEE]	WAGES	-1,326.76
02/26/2021		PAYCHEX	PAYROLL FEES	-343.17
02/26/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-11,227.15
02/26/2021		PAYCHEX INVESTMENT PARTNERSHIP	GARNISHMENT	-315.30
02/26/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,602.74
02/26/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,106.92
02/26/2021		TREP	MILEAGE REIMBURSEMENTS	-2,729.31
02/26/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,337.41

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER

As of February 28, 2021

02/26/2021	PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-55,735.89
02/28/2021	ANNA JUNKER	REVERSE DUPLICATE ENTRY	914.06
02/28/2021	JOSE GIRON	REVERSE DUPLICATE ENTRY	1,346.03

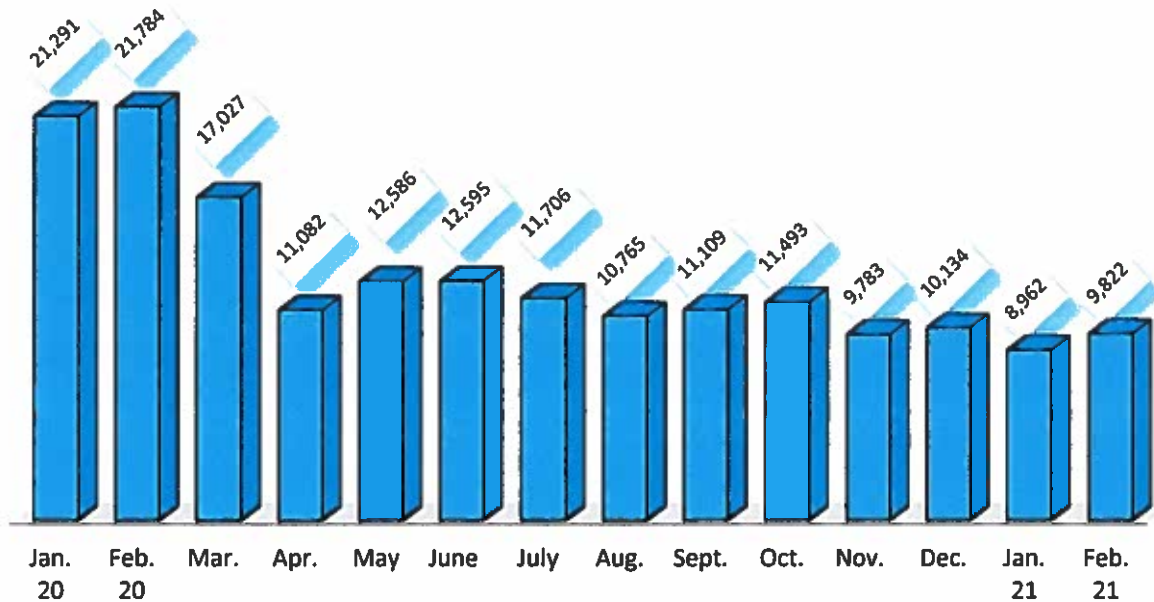
MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 16, 2021

RE: Ridership Reports for January and February

Ridership for February was 9,822 vs. 21,297 same reporting period last year prior to the pandemic. February saw a nine (9%) percent positive increase over January. In January there was an eleven (11%) percent decrease over Decembers numbers. Overall, since September 2020 the ridership has had no consistency in terms of a continuous upward trend rather a fluctuation of positive and negative changes.

Staff is anticipating to see a gradual ridership increase as the county begins to downgrade into lower restrictive tiers.



STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.4



FY 2021 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for February

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	3,953	730.0	\$77,483	\$4,633	5.4	\$19.60	\$106.14	\$1.17	\$6.35	5.98%
1X	112	26.9	\$2,802	\$150	4.2	\$25.02	\$104.28	\$1.34	\$5.58	5.35%
3A	975	215.2	\$21,590	\$1,171	4.5	\$22.14	\$100.32	\$1.20	\$5.44	5.42%
3B	918	214.6	\$21,489	\$919	4.3	\$23.41	\$100.16	\$1.00	\$4.28	4.27%
7A	1,047	213.9	\$21,987	\$1,198	4.9	\$21.00	\$102.80	\$1.14	\$5.60	5.45%
7B	1,045	212.4	\$21,872	\$1,182	4.9	\$20.93	\$102.96	\$1.13	\$5.57	5.41%
12	267	138.7	\$16,134	\$1,129	1.9	\$60.43	\$116.29	\$4.23	\$8.14	7.00%
15	13	42.9	\$6,030	\$63	0.3	\$463.86	\$140.67	\$4.85	\$1.47	1.04%
21	621	190.3	\$21,221	\$851	3.3	\$34.17	\$111.53	\$1.37	\$4.47	4.01%
RR30	251	118.8	\$11,821	\$684	2.1	\$47.10	\$99.48	\$2.73	\$5.76	5.79%
RR31	158	77.7	\$8,307	\$431	2.0	\$52.57	\$106.97	\$2.73	\$5.55	5.19%
RR34	158	88.7	\$9,570	\$431	1.8	\$60.57	\$107.91	\$2.73	\$4.86	4.50%
RR36	8	37.9	\$3,994	\$22	0.2	\$499.21	\$105.28	\$2.73	\$0.57	0.55%
RR50	296	151.3	\$14,312	\$807	2.0	\$48.35	\$94.57	\$2.73	\$5.33	5.64%
Program:										
Commuter Service	280	181.6	\$22,164	\$1,192	1.5	\$79.16	\$122.05	\$4.26	\$6.57	5.38%
Demand Response	871	474.4	\$48,003	\$2,374	1.8	\$55.11	\$101.18	\$2.73	\$5.00	4.95%
Neighborhood Shuttles	8,671	1,803.3	\$188,444	\$10,103	4.8	\$21.73	\$104.50	\$1.17	\$5.60	5.36%
Mode:										
Bus (Motorbus)	8,671	1,803.3	\$188,444	\$10,103	4.8	\$21.73	\$104.50	\$1.17	\$5.60	5.36%
Commuter Bus	280	181.6	\$22,164	\$1,192	1.5	\$79.16	\$122.05	\$4.26	\$6.57	5.38%
Demand Response	871	474.4	\$48,003	\$2,374	1.8	\$55.11	\$101.18	\$2.73	\$5.00	4.95%
System Total:	9,822	2,459.3	\$258,611	\$13,670	4.0	\$26.33	\$105.16	\$1.39	\$5.56	5.29%



Monthly Ridership Report

February, FY 2021

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	10,779	3,953	14.3	5.4	19.10%	5.98%
12	406	267	2.8	1.9	12.14%	7.00%
15	155	13	2.7	0.3	17.05%	1.04%
1X	174	112	6.1	4.2	9.08%	5.35%
21	881	621	4.6	3.3	4.38%	4.01%
3A	2,031	975	9.3	4.5	10.27%	5.42%
3B	2,071	918	9.3	4.3	10.55%	4.27%
7A	1,799	1,047	8.6	4.9	8.25%	5.45%
7B	2,065	1,045	9.5	4.9	9.70%	5.41%
RR30	447	251	2.9	2.1	1.99%	5.79%
RR31	291	158	3.3	2.0	2.11%	5.19%
RR34	244	158	2.8	1.8	1.66%	4.50%
RR36	44	8	1.1	0.2	0.71%	0.55%
RR50	397	296	2.5	2.0	1.76%	5.64%
Program Subtotals						
Commuter Service	561	280	2.8	1.5	13.68%	5.38%
Demand Response	1,423	871	2.7	1.8	1.78%	4.95%
Neighborhood Shuttles	19,800	8,671	10.8	4.8	13.05%	5.36%
System Total	21,784	9,822	8.5	4.0	10.86%	5.29%



FY 2021 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for January

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	3,699	748.5	\$110,771	\$4,273	4.9	\$29.95	\$148.00	\$1.16	\$5.71	3.86%
1X	130	33.3	\$4,782	\$158	3.9	\$36.78	\$143.46	\$1.21	\$4.73	3.29%
3A	863	208.0	\$27,808	\$1,006	4.2	\$32.22	\$133.71	\$1.17	\$4.84	3.62%
3B	805	215.3	\$28,275	\$827	3.7	\$35.12	\$131.36	\$1.03	\$3.84	2.93%
7A	973	212.2	\$28,340	\$1,015	4.6	\$29.13	\$133.54	\$1.04	\$4.78	3.58%
7B	884	213.5	\$28,029	\$1,079	4.1	\$31.71	\$131.31	\$1.22	\$5.05	3.85%
12	236	144.5	\$24,615	\$936	1.6	\$104.30	\$170.35	\$3.97	\$6.48	3.80%
15	18	48.9	\$8,781	\$50	0.4	\$487.83	\$179.75	\$2.76	\$1.02	0.57%
21	456	189.7	\$30,093	\$687	2.4	\$65.99	\$158.66	\$1.51	\$3.62	2.28%
RR30	245	138.5	\$15,749	\$239	1.8	\$64.28	\$113.75	\$0.98	\$1.73	1.52%
RR31	116	51.2	\$7,710	\$113	2.3	\$66.47	\$150.49	\$0.98	\$2.21	1.47%
RR34	188	82.8	\$11,544	\$183	2.3	\$61.41	\$139.51	\$0.98	\$2.22	1.59%
RR36	6	15.2	\$2,165	\$6	0.4	\$360.83	\$142.59	\$0.98	\$0.39	0.27%
RR50	343	144.9	\$17,484	\$335	2.4	\$50.97	\$120.67	\$0.98	\$2.31	1.91%
Program:										
Commuter Service	254	193.4	\$33,396	\$986	1.3	\$131.48	\$172.73	\$3.88	\$5.10	2.95%
Demand Response	898	432.5	\$54,652	\$876	2.1	\$60.86	\$126.36	\$0.98	\$2.03	1.60%
Neighborhood Shuttles	7,810	1,820.3	\$258,098	\$9,044	4.3	\$33.05	\$141.79	\$1.16	\$4.97	3.50%
Mode:										
Bus (Motorbus)	7,810	1,820.3	\$258,098	\$9,044	4.3	\$33.05	\$141.79	\$1.16	\$4.97	3.50%
Commuter Bus	254	193.4	\$33,396	\$986	1.3	\$131.48	\$172.73	\$3.88	\$5.10	2.95%
Demand Response	898	432.5	\$54,652	\$876	2.1	\$60.86	\$126.36	\$0.98	\$2.03	1.60%
System Total:	8,962	2,446.2	\$346,147	\$10,906	3.7	\$38.62	\$141.50	\$1.22	\$4.46	3.15%




Monthly Ridership Report

January, FY 2021

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	9,548	3,699	12.2	4.9	10.96%	3.86%
12	417	236	2.6	1.6	9.75%	3.80%
15	71	18	1.3	0.4	6.64%	0.57%
1X	96	130	3.6	3.9	4.09%	3.29%
21	1,031	456	4.9	2.4	3.77%	2.28%
3A	2,143	863	9.0	4.2	7.61%	3.62%
3B	1,981	805	8.3	3.7	7.25%	2.93%
7A	2,175	973	9.2	4.6	8.22%	3.58%
7B	2,269	884	9.9	4.1	8.29%	3.85%
RR30	495	245	3.0	1.8	2.18%	1.52%
RR31	310	116	3.1	2.3	2.01%	1.47%
RR34	297	188	2.6	2.3	1.69%	1.59%
RR36	42	6	1.0	0.4	0.61%	0.27%
RR50	422	343	2.5	2.4	1.76%	1.91%
Program Subtotals						
Commuter Service	488	254	2.3	1.3	8.84%	2.95%
Demand Response	1,566	898	2.6	2.1	1.81%	1.60%
Neighborhood Shuttles	19,243	7,810	9.8	4.3	8.62%	3.50%
System Total	21,297	8,962	7.7	3.7	7.33%	3.15%

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 16, 2021

RE: Financial Reports

In February, the operating expenses were \$258,661, approximately \$74K lower than budgeted (258,661 vs. \$333,006) due to lower expenses in all three departments.

While these figures are unaudited, the agency is approximately \$313K ahead of budget. The departments are as follows; Administrative (\$146,465), Maintenance (\$44,802) and Operations (\$122,409).

The current Farebox Recovery Rate is: 5.29% vs. 3.15% reporting for January.

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.5

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures
During Fiscal Year ending 06/30/21
For Period Ending 02/28/21

Line	Administrative Exp.	FY 20/21 Budget	FEB		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 117,843.00	\$ 9,064.85	\$ 9,073.60	\$ 77,051.19	\$ 75,267.65	1,783.54	2%
2	Office Salaries	164,284.00	\$ 12,637.23	10,711.46	\$ 107,416.46	86,610.85	20,805.61	19%
3	Board Members	7,000.00	\$ 583.33	700.00	\$ 4,666.67	2,600.00	2,066.67	44%
4	Payroll Taxes	7,379.00	\$ 567.62	663.80	\$ 4,824.73	4,826.26	(1.53)	0%
5	Health & Welfare	77,256.00	\$ 6,438.00	5,872.50	\$ 51,504.00	51,138.07	365.93	1%
6	Retirement:PERS	50,103.00	\$ 3,854.08	3,874.30	\$ 32,759.65	32,478.08	281.57	1%
7	Mileage	5,000.00	\$ 416.67	50.96	\$ 3,333.33	622.41	2,710.92	81%
8	Outside Services	54,601.00	\$ 4,550.08	2,262.60	\$ 36,400.67	-252.43	36,653.10	101%
9	Prof. Fees	77,445.00	\$ 6,453.75	0.00	\$ 51,630.00	21,316.90	30,313.10	59%
10	Leases/Rents	7,112.00	\$ 592.67	54.38	\$ 4,741.33	2,137.65	2,603.68	55%
11	Utilities	101,500.00	\$ 8,458.33	7,065.46	\$ 67,666.67	66,540.26	1,126.41	2%
12	Marketing/Promotions	45,493.00	\$ 3,791.08	2,163.94	\$ 30,328.67	17,869.50	12,459.17	41%
13	Office Supplies	21,245.00	\$ 1,770.42	848.05	\$ 14,163.33	7,725.92	6,437.41	45%
14	Postage	2,997.00	\$ 249.75	17.99	\$ 1,998.00	889.05	1,108.95	56%
15	Printing/Reproduction	16,971.00	\$ 1,414.25	0.00	\$ 11,314.00	3,939.50	7,374.50	65%
16	Training/Meetings	29,662.00	\$ 2,471.83	550.00	\$ 19,774.67	731.93	19,042.74	96%
17	Interest Exp.	2,000.00	\$ 166.67	0.00	\$ 1,333.33	0.00	1,333.33	100%
18	Total Administrative	\$ 787,891.00	\$ 63,480.60	\$ 43,909.04	\$ 520,906.71	\$ 374,441.60	\$ 146,465.11	28%
Maintenance Expense								
19	Mechanic Salaries	\$ 150,959.00	\$ 11,612.23	11,023.80	\$ 98,703.96	\$ 91,553.84	7,150.12	7%
20	Misc. Work/Salaries	62,301.00	\$ 4,792.38	2,530.88	\$ 40,735.27	38,702.22	2,033.05	5%
21	Payroll Taxes	3,489.00	\$ 268.38	354.22	\$ 2,281.27	2,463.81	(182.54)	-8%
22	Health & Welfare	29,364.00	\$ 2,447.00	1,767.96	\$ 19,576.00	11,076.26	8,499.74	43%
23	Retirement:PERS	17,816.00	\$ 1,370.46	1,026.86	\$ 11,648.92	8,996.63	2,652.29	23%
24	Uniforms	4,000.00	\$ 333.33	107.76	\$ 2,666.67	1,389.88	1,276.79	48%
25	Outside Services	49,187.00	\$ 4,098.92	1,050.00	\$ 32,791.33	48,047.95	(15,256.62)	-47%
26	Parts	55,279.00	\$ 4,606.58	1,670.82	\$ 36,852.67	27,404.19	9,448.48	26%
27	Fluids	14,974.00	\$ 1,247.83	953.50	\$ 9,982.67	7,881.56	2,101.11	21%
28	Tires	76,799.00	\$ 6,399.92	1,619.03	\$ 51,199.33	26,844.02	24,355.31	48%
29	Accident Repair	26,369.00	\$ 2,197.42	0.00	\$ 17,579.33	0.00	17,579.33	100%
30	Tools	2,206.00	\$ 183.83	0.00	\$ 1,470.67	241.15	1,229.52	84%
31	Consulting	2,606.00	\$ 217.17	720.00	\$ 1,737.33	1,305.00	432.33	25%
32	Shop Supplies	5,990.00	\$ 499.17	123.51	\$ 3,993.33	2,258.43	1,734.90	43%
33	Facility Supplies	20,878.00	\$ 1,739.83	116.64	\$ 13,918.67	64,917.18	(50,998.51)	-366%
34	Training/Meetings	8,674.00	\$ 722.83	0.00	\$ 5,782.67	688.20	5,094.47	88%
35	Shelter Maintenance	2,732.00	\$ 227.67	403.13	\$ 1,821.33	1,757.34	63.99	4%
36	CNG Stations Maint.	115,874.00	\$ 9,656.17	3,662.00	\$ 77,249.33	49,660.23	27,589.10	36%
37	Total Maintenance	\$ 649,497.00	\$ 52,621.13	\$ 27,130.11	\$ 429,990.76	\$ 385,187.89	\$ 44,802.87	10%
Operations Expense								
38	Mgmt/Supv Salaries	\$ 149,048.00	\$ 11,465.23	11,108.35	\$ 97,454.46	\$ 90,807.09	6,647.37	7%
39	Operator Wages	926,913.00	\$ 71,301.00	69,952.03	\$ 606,058.50	613,838.22	(7,779.72)	-1%
40	Dispatch Wages	173,694.00	\$ 13,361.08	13,099.45	\$ 113,569.15	112,310.49	1,258.66	1%
41	Payroll Taxes	29,992.00	\$ 2,307.08	3,976.33	\$ 19,610.15	16,944.07	2,666.08	14%
42	Health & Welfare	251,566.00	\$ 20,963.83	14,281.62	\$ 167,710.67	142,546.32	25,164.35	15%
43	Retirement:PERS	217,374.00	\$ 16,721.08	7,554.03	\$ 142,129.15	129,241.58	12,887.57	9%
44	Safety Incentive Program	8,800.00	\$ 733.33	0.00	\$ 5,866.67	4,100.00	1,766.67	30%
45	Workers'Comp	257,138.00	\$ 21,428.17	43,290.00	\$ 171,425.33	173,302.00	(1,876.67)	-1%
46	Other Employee Exp.	23,388.00	\$ 1,949.00	605.00	\$ 15,592.00	8,812.00	6,780.00	43%
47	Mileage	1,800.00	\$ 150.00	0.00	\$ 1,200.00	104.65	1,095.35	91%
48	Uniforms	13,254.00	\$ 1,104.50	274.42	\$ 8,836.00	8,339.52	496.48	6%
49	Outside Services	16,325.00	\$ 1,360.42	199.00	\$ 10,883.33	16,728.95	(5,845.62)	-54%
50	Tel/Cell/Internet/Fax	31,323.00	\$ 2,610.25	2,198.10	\$ 20,882.00	20,913.92	(31.92)	0%
51	Radio Expense	10,000.00	\$ 833.33	0.00	\$ 6,666.67	6,257.47	409.20	6%
52	Fuel	230,958.00	\$ 19,246.50	18,704.69	\$ 153,972.00	105,808.27	48,163.73	31%
53	Trainings/Meetings	4,400.00	\$ 366.67	0.00	\$ 2,933.33	0.00	2,933.33	100%
54	Insurance	340,964.00	\$ 28,413.67	-250.00	\$ 227,309.33	199,945.88	27,363.45	12%
55	Deferred Comp Match	33,660.00	\$ 2,589.23	2,629.24	\$ 22,440.00	22,128.54	311.46	1%
56	Total Operations	\$ 2,720,597.00	\$ 216,904.36	\$ 187,622.26	\$ 1,794,538.76	\$ 1,672,128.97	\$ 122,409.79	7%
57	Grand Total of Op Exp	\$ 4,157,985.00	\$ 333,006.09	\$ 258,661.41	\$ 2,745,436.22	\$ 2,431,758.46	\$ 313,677.76	11%

MORONGO BASIN TRANSIT AUTHORITY
Statement of Income
02/28/21

Other Revenue		FEB		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	12.78	101.33	\$ 5,919.27	\$ 5,817.94 5741%
2	Other Revenue	3,000.00	250.00	200.00	2,000.00	1,764.80	\$ (235.20) -12%
3	CNG Fuel	11,889.00	990.75	7,460.97	7,926.00	41,764.65	\$ 33,838.65 100%
4	Gain on Sale of Assets	0.00	0.00	0.00	0.00	24,000.00	24,000.00 0%
5	Total Other Revenue	\$ 15,041.00	\$ 1,253.42	\$ 7,673.75	\$ 10,027.33	\$ 73,448.72	\$ 63,421.39 632%

Passenger Fares		FEB		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 124,000.00	10,333.33	8,939.43	82,666.67	71,988.19	\$ (10,678.48) -13%
7	Ready Ride	42,000.00	3,500.00	2,374.36	28,000.00	26,594.85	\$ (1,405.15) -5%
8	Palm Spr./Palm Des.	14,000.00	1,166.67	1,192.48	9,333.33	9,408.14	\$ 74.81 1%
9	Office Passes	20,000.00	1,666.67	689.00	13,333.33	10,000.25	(3,333.08) -25%
10	CMC Subsidy LCTOP	\$ 77,065.00	\$ 6,422.08	\$ 475.00	\$ 51,376.67	\$ 4,700.00	\$ 20,988.33 41%
11	Total Fare Revenue	\$ 277,065.00	\$ 23,088.75	\$ 13,670.27	\$ 184,710.00	\$ 122,691.43	\$ (62,018.57) -34%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	2,836,359.00			\$ 2,127,269.25	\$ 709,089.75
13	Section 5311 Operating Asst	421,203.00				\$ 421,203.00
14	Cares ACT (Supplemental 5311)	475,517.00				\$ 475,517.00
15	Measure I	92,800.00	\$ 10,445.80		\$ 87,052.63	\$ 5,747.37
16	AB 2766	40,000.00			\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$3,865,879.00	\$ 10,445.80		\$ 2,254,321.88	\$ 1,611,557.12
18	Total Operating Revenues	\$ 4,157,985.00	\$ 31,789.82		\$ 2,450,462.03	\$ 1,612,959.94

Prior Year Support Funding - Operations		Grant Amt	Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY20	421,203.00				\$ 421,203.00
20	Cares ACT (Supplemental 5311) FY20	441,449.00			\$ 441,449.00	\$ -
21	Total Prior Year Operating Revenues	\$ 862,652.00	\$ -	\$ -	\$ 441,449.00	\$ 421,203.00

Current Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
22	Disp & Maint Equip STA FY21	\$ 10,000.00				\$ 10,000.00
23	Fare Media Structure STA FY21	\$ 50,000.00				\$ 50,000.00
24	Bus Wash System STA FY21	\$ 7,500.00				\$ 7,500.00
25	Enclosed Bike Racks ART 3	\$ 29,380.00				\$ 29,380.00
26	Class H Replacement Vehicles CMAQ	\$ 1,214,400.00				\$ 1,214,400.00
27	Engine Overhauls SGR FY21	\$ 25,000.00			\$ 8,725.00	\$ 16,275.00
28	Supervisor Van SGR FY21	\$ 30,185.00			\$ 30,185.00	\$ -
29	Bus Stop Improvements SGR FY21 / LCTOP	\$ 145,124.00			\$ 76,862.00	\$ 68,262.00
30	Total Current Capital Funding	\$ 1,511,589.00	\$ -	\$ -	\$ 115,772.00	\$ 1,395,817.00

Prior Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
1	29Palms CNG Station LTF FY18	\$ 130,000.00				\$ 130,000.00
2	Add'l Bus Stop Improv STA FY15 Realloc	\$ 235,153.00		\$ 219,263.00	\$ 651.73	\$ 15,238.27
3	AVL/GPS Equipment STA FY17	\$ 6,000.00				\$ 6,000.00
4	AVL/GPS Equipment STA FY19	\$ 85,000.00				\$ 85,000.00
5	Bus Stop Improvements ART 3	\$ 28,524.00			\$ 28,524.00	\$ -
6	Bus Stop Improvements LTF FY18	\$ 70,000.00			\$ 70,000.00	\$ -
7	Bus Stop Improvements STA FY19	\$ 70,000.00				\$ 70,000.00
8	Bus Wash System STA FY20	\$ 67,950.00				\$ 67,950.00
9	Cost Allocation Study STA FY19	\$ 20,000.00		\$ 17,481.00		\$ 2,519.00
10	Disp & Maint Equipment STA FY17	\$ 10,000.00		\$ 6,210.84	\$ 1,123.23	\$ 2,665.93
11	Disp & Maint Equipment STA FY18	\$ 10,000.00			\$ 1,508.02	\$ 8,491.98
12	Disp & Maint Equipment STA FY19	\$ 10,000.00				\$ 10,000.00
13	Disp & Maint Equipment STA FY20	\$ 10,000.00				\$ 10,000.00
14	Engine Overhauls LTF FY18	\$ 75,000.00		\$ 18,750.00		\$ 56,250.00
15	Engine Overhauls STA FY19	\$ 30,000.00		\$ 5,824.00	\$ 3,205.94	\$ 20,970.06
16	Engine Overhauls STA FY20	\$ 25,000.00				\$ 25,000.00
17	JT Facility Upgrade STA/LTF FY16	\$ 6,163.00		\$ 2,548.00		\$ 3,615.00
18	Landscape & Lighting STA FY11 Realloc	\$ 15,000.00		\$ 11,852.00	\$ 1,925.00	\$ 1,223.00
19	REI Equipment LTF FY15 Realloc	\$ 5,000.00		\$ 4,240.00		\$ 760.00
20	Roadway Project SGR FY20	\$ 29,640.00		\$ 13,672.00	\$ 15,968.00	\$ -
21	Shop Equipment STA FY20	\$ 25,000.00		\$ 23,926.95		\$ 1,073.05
22	Short Range Transit Plan STA FY19	\$ 107,000.00		\$ 85,817.03	\$ 1,953.09	\$ 19,229.88
23	Twentynine Palms Land LTF FY18	\$ 90,000.00		\$ 6,706.95		\$ 83,293.05
24	Vehicles: 1 Class H 5339 FY17	\$ 375,910.00			\$ 375,910.00	\$ -
25	Vehicles: 1 Class E STA FY19	\$ 68,368.00				\$ 68,368.00
26	Vehicles: 5 Replacements CMAQ / STA	\$ 1,025,275.00		\$ 483,501.00	\$ 164,055.32	\$ 377,718.68
27	Video Surveillance LTF FY18	\$ 20,000.00				\$ 20,000.00
28	Total Prior Capital Funding	\$2,095,306.00	\$0.00	\$899,792.77	\$664,824.33	\$1,085,365.90

Procurement Budget			Grant Amt	Sent	Received	Sent	Received	Balance Due
29	Procurement Bid Income		\$ 315,000.00		\$ 26,650.79		\$ 207,290.09	\$ 107,709.91
30	Procurement Bid Expenses		\$ (125,610.00)	\$ 11,562.00		\$ 72,759.87		\$ (52,850.13)
31	TAG Program		\$ (50,000.00)			\$ 45,347.50		\$ (4,652.50)
32	Total Procurement Budget		\$ 139,390.00	\$ 11,562.00	\$ 26,650.79	\$ 118,107.37	\$ 207,290.09	\$ 89,182.72

FY 20/21 TREP Budget			Grant Amt	FEB		Year to Date		Balance Due
				Sent	Received	Sent	Received	
33	TREP Revenue FY20	5310 Balance	\$ 47,376.43				\$ 33,680.79	\$ 13,695.64
34	TREP Revenue FY21	5310 Award	\$ 117,668.00					\$ 117,668.00
35	Program Administrator		\$ (7,405.00)	\$ 126.99		\$ 1,947.18		\$ (5,457.82)
36	Client Relations Clerk		\$ (34,663.00)	\$ 2,741.20		\$ 23,362.50		\$ (11,300.50)
37	Mileage Reimbursements		\$ (75,600.00)	\$ 2,729.31		\$ 21,384.74		\$ (54,215.26)
38	Total TREP Funding		\$ 47,376.43	\$ 5,597.50	\$ -	\$ 46,694.42	\$ 33,680.79	\$ 118,350.01

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures
During Fiscal Year ending 06/30/21
For Period Ending 01/31/21

Line	Administrative Exp.	FY 20/21 Budget	JAN		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 117,843.00	\$ 9,064.85	\$ 9,073.61	\$ 67,986.35	\$ 68,123.30	(136.95)	0%
2	Office Salaries	164,284.00	\$ 12,637.23	10,209.72	\$ 94,779.23	75,899.39	18,879.84	20%
3	Board Members	7,000.00	\$ 583.33	0.00	\$ 4,083.33	1,900.00	2,183.33	53%
4	Payroll Taxes	7,379.00	\$ 567.62	1,277.22	\$ 4,257.12	4,162.46	94.66	2%
5	Health & Welfare	77,256.00	\$ 6,438.00	5,189.13	\$ 45,066.00	45,265.57	(199.57)	0%
6	Retirement:PERS	50,103.00	\$ 3,854.08	4,473.19	\$ 28,905.58	28,603.78	301.80	1%
7	Mileage	5,000.00	\$ 416.67	56.35	\$ 2,916.67	571.45	2,345.22	80%
8	Outside Services	54,601.00	\$ 4,550.08	4,665.26	\$ 31,850.58	-2,515.03	34,365.61	108%
9	Prof. Fees	77,445.00	\$ 6,453.75	578.70	\$ 45,176.25	21,316.90	23,859.35	53%
10	Leases/Rents	7,112.00	\$ 592.67	43.14	\$ 4,148.67	2,083.27	2,065.40	50%
11	Utilities	101,500.00	\$ 8,458.33	6,935.95	\$ 59,208.33	59,474.80	(266.47)	0%
12	Marketing/Promotions	45,493.00	\$ 3,791.08	2,177.02	\$ 26,537.58	15,705.56	10,832.02	41%
13	Office Supplies	21,245.00	\$ 1,770.42	761.42	\$ 12,392.92	6,877.87	5,515.05	45%
14	Postage	2,997.00	\$ 249.75	121.16	\$ 1,748.25	871.06	877.19	50%
15	Printing/Reproduction	16,971.00	\$ 1,414.25	0.00	\$ 9,899.75	3,939.50	5,960.25	60%
16	Training/Meetings	29,662.00	\$ 2,471.83	0.00	\$ 17,302.83	-1,281.93	18,584.76	107%
17	Interest Exp.	2,000.00	\$ 166.67	0.00	\$ 1,166.67	0.00	1,166.67	100%
18	Total Administrative	\$ 787,891.00	\$ 63,480.60	\$ 45,561.87	\$ 457,426.10	\$ 330,997.95	\$ 126,428.15	28%
Maintenance Expense								
19	Mechanic Salaries	\$ 150,959.00	\$ 11,612.23	10,954.80	\$ 87,091.73	\$ 80,530.04	6,561.69	8%
20	Misc. Work/Salaries	62,301.00	\$ 4,792.38	6,781.76	\$ 35,942.88	36,171.12	(228.24)	-1%
21	Payroll Taxes	3,489.00	\$ 268.38	707.04	\$ 2,012.88	2,109.59	(96.71)	-5%
22	Health & Welfare	29,364.00	\$ 2,447.00	1,788.07	\$ 17,129.00	9,308.30	7,820.70	46%
23	Retirement:PERS	17,816.00	\$ 1,370.46	1,189.49	\$ 10,278.46	7,969.77	2,308.69	22%
24	Uniforms	4,000.00	\$ 333.33	380.79	\$ 2,333.33	1,282.12	1,051.21	45%
25	Outside Services	49,187.00	\$ 4,098.92	5,431.83	\$ 28,692.42	46,997.95	(18,305.53)	-64%
26	Parts	55,279.00	\$ 4,606.58	1,739.23	\$ 32,246.08	25,733.37	6,512.71	20%
27	Fluids	14,974.00	\$ 1,247.83	2,869.85	\$ 8,734.83	6,928.06	1,806.77	21%
28	Tires	76,799.00	\$ 6,399.92	3,070.52	\$ 44,799.42	25,224.99	19,574.43	44%
29	Accident Repair	26,369.00	\$ 2,197.42	0.00	\$ 15,381.92	0.00	15,381.92	100%
30	Tools	2,206.00	\$ 183.83	0.00	\$ 1,286.83	241.15	1,045.68	81%
31	Consulting	2,606.00	\$ 217.17	570.00	\$ 1,620.17	585.00	935.17	62%
32	Shop Supplies	5,990.00	\$ 499.17	687.29	\$ 3,494.17	2,134.92	1,359.25	39%
33	Facility Supplies	20,878.00	\$ 1,739.83	3,139.17	\$ 12,178.83	64,800.54	(52,621.71)	-432%
34	Training/Meetings	8,674.00	\$ 722.83	0.00	\$ 5,059.83	688.20	4,371.63	86%
35	Shelter Maintenance	2,732.00	\$ 227.67	0.00	\$ 1,593.67	1,354.21	239.46	15%
36	CNG Stations Maint.	115,874.00	\$ 9,656.17	10,904.39	\$ 67,593.17	45,998.23	21,594.94	32%
37	Total Maintenance	\$ 649,497.00	\$ 52,621.13	\$ 50,214.23	\$ 377,369.63	\$ 358,057.56	\$ 19,312.07	5%
Operations Expense								
38	Mgmt/Supv Salaries	\$ 149,048.00	\$ 11,465.23	10,688.56	\$ 85,989.23	\$ 79,698.74	6,290.49	7%
39	Operator Wages	926,913.00	\$ 71,301.00	69,351.39	\$ 534,757.50	543,886.19	(9,128.69)	-2%
40	Dispatch Wages	173,694.00	\$ 13,361.08	13,387.10	\$ 100,208.08	99,211.04	997.04	1%
41	Payroll Taxes	29,992.00	\$ 2,307.08	4,097.41	\$ 17,303.08	12,967.74	4,335.34	25%
42	Health & Welfare	251,566.00	\$ 20,963.83	17,786.17	\$ 146,746.83	128,264.70	18,482.13	13%
43	Retirement:PERS	217,374.00	\$ 16,721.08	8,604.39	\$ 125,408.08	121,687.55	3,720.53	3%
44	Safety Incentive Program	8,800.00	\$ 733.33	0.00	\$ 5,133.33	4,100.00	1,033.33	20%
45	Workers'Comp	257,138.00	\$ 21,428.17	21,645.00	\$ 149,997.17	130,012.00	19,985.17	13%
46	Other Employee Exp.	23,388.00	\$ 1,949.00	2,909.64	\$ 13,643.00	8,207.10	5,435.90	40%
47	Mileage	1,800.00	\$ 150.00	0.00	\$ 1,050.00	104.65	945.35	90%
48	Uniforms	13,254.00	\$ 1,104.50	229.39	\$ 7,731.50	8,065.10	(333.60)	-4%
49	Outside Services	16,325.00	\$ 1,360.42	0.00	\$ 9,522.92	16,529.95	(7,007.03)	-74%
50	Tel/Cell/Internet/Fax	31,323.00	\$ 2,610.25	4,991.75	\$ 18,271.75	18,715.82	(444.07)	-2%
51	Radio Expense	10,000.00	\$ 833.33	0.00	\$ 5,833.33	6,257.47	(424.14)	-7%
52	Fuel	230,958.00	\$ 19,246.50	15,648.72	\$ 134,725.50	87,103.58	47,621.92	35%
53	Trainings/Meetings	4,400.00	\$ 366.67	0.00	\$ 2,566.67	0.00	2,566.67	100%
54	Insurance	340,964.00	\$ 28,413.67	77,187.04	\$ 198,895.67	200,195.88	(1,300.21)	-1%
55	Deferred Comp Match	33,660.00	\$ 2,589.23	3,943.86	\$ 19,635.00	19,499.30	135.70	1%
56	Total Operations	\$ 2,720,597.00	\$ 216,904.36	\$ 250,470.42	\$ 1,577,418.63	\$ 1,484,506.81	\$ 92,911.82	6%
57	Grand Total of Op Exp	\$ 4,157,985.00	\$ 333,006.09	\$ 346,246.52	\$ 2,412,214.36	\$ 2,173,562.32	\$ 238,652.04	10%

MORONGO BASIN TRANSIT AUTHORITY
Statement of Income
01/31/21

Other Revenue		JAN		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	764.76	88.67	\$ 5,906.49	\$ 5,817.82 6561%
2	Other Revenue	3,000.00	250.00	400.00	1,750.00	1,564.80	\$ (185.20) -11%
3	CNG Fuel	11,889.00	990.75	3,491.54	6,935.25	34,303.68	\$ 27,368.43 100%
4	Gain on Sale of Assets	0.00	0.00	0.00	0.00	24,000.00	24,000.00 0%
5	Total Other Revenue	\$ 15,041.00	\$ 1,253.42	\$ 4,656.30	\$ 8,773.92	\$ 65,774.97	\$ 57,001.05 650%

Passenger Fares		JAN		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 124,000.00	10,333.33	8,396.81	72,333.33	63,048.76	\$ (9,284.57) -13%
7	Ready Ride	42,000.00	3,600.00	876.23	24,500.00	24,220.49	\$ (279.51) -1%
8	Palm Spr./Palm Des.	14,000.00	1,166.67	985.50	8,166.67	8,215.66	\$ 48.99 1%
9	Office Passes	20,000.00	1,666.67	75.00	11,666.67	9,311.25	(2,355.42) -20%
10	CMC Subsidy	LCTOP \$ 77,065.00	\$ 6,422.08	\$ 572.50	\$ 44,954.58	\$ 4,225.00	\$ 27,885.42 62%
11	Total Fare Revenue	\$ 277,065.00	\$ 23,088.75	\$ 10,906.04	\$ 161,621.25	\$ 109,021.16	\$ (52,600.09) -33%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	2,836,359.00			\$ 2,127,269.25	\$ 709,089.75
13	Section 5311 Operating Asst	421,203.00				\$ 421,203.00
14	Cares ACT (Supplemental 5311)	475,517.00				\$ 475,517.00
15	Measure I	92,800.00	\$ 7,489.03		\$ 76,606.83	\$ 16,193.17
16	AB 2766	40,000.00			\$ 40,000.00	\$ -
17	Total Sup. Fund.Ops	\$3,865,879.00	\$ 7,489.03		\$ 2,243,876.08	\$ 1,622,002.92
18	Total Operating Revenues	\$ 4,157,985.00	\$ 23,051.37		\$ 2,418,672.21	\$ 1,626,403.88

Prior Year Support Funding - Operations		Grant Amt		Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY20	421,203.00					\$ 421,203.00
20	Cares ACT (Supplemental 5311) FY20	441,449.00				\$ 441,449.00	\$ -
21	Total Prior Year Operating Revenues	\$ 862,652.00	\$ -	\$ -	\$ -	\$ 441,449.00	\$ 421,203.00

Current Year Capital Funding - Capital		Grant Amt		Received	Prior FY	Received	Balance Due
22	Disp & Maint Equip	STA FY21 \$ 10,000.00					\$ 10,000.00
23	Fare Media Structure	STA FY21 \$ 50,000.00					\$ 50,000.00
24	Bus Wash System	STA FY21 \$ 7,500.00					\$ 7,500.00
25	Enclosed Bike Racks	ART 3 \$ 29,380.00					\$ 29,380.00
26	Class H Replacement Vehicles	CMAQ \$ 1,214,400.00					\$ 1,214,400.00
27	Engine Overhauls	SGR FY21 \$ 25,000.00				\$ 8,725.00	\$ 16,275.00
28	Supervisor Van	SGR FY21 \$ 30,185.00				\$ 30,185.00	\$ -
29	Bus Stop Improvements	SGR FY21 / LCTOP \$ 145,124.00				\$ 76,862.00	\$ 68,262.00
30	Total Current Capital Funding	\$ 1,511,589.00	\$ -	\$ -	\$ -	\$ 115,772.00	\$ 1,395,817.00

Prior Year Capital Funding - Capital			Grant Amt		Received	Prior FY	Received	Balance Due
1	29Palms CNG Station	LTF FY18	\$ 130,000.00					\$ 130,000.00
2	Add'l Bus Stop Improv	STA FY15 Realloc	\$ 235,153.00			\$ 219,263.00	\$ 651.73	\$ 15,238.27
3	AVL/GPS Equipment	STA FY17	\$ 6,000.00					\$ 6,000.00
4	AVL/GPS Equipment	STA FY19	\$ 85,000.00					\$ 85,000.00
5	Bus Stop Improvements	ART 3	\$ 28,524.00				\$ 28,524.00	\$ -
6	Bus Stop Improvements	LTF FY18	\$ 70,000.00				\$ 70,000.00	\$ -
7	Bus Stop Improvements	STA FY19	\$ 70,000.00					\$ 70,000.00
8	Bus Wash System	STA FY20	\$ 67,950.00					\$ 67,950.00
9	Cost Allocation Study	STA FY19	\$ 20,000.00			\$ 17,481.00		\$ 2,519.00
10	Disp & Maint Equipment	STA FY17	\$ 10,000.00			\$ 6,210.84	\$ 1,123.23	\$ 2,665.93
11	Disp & Maint Equipment	STA FY18	\$ 10,000.00				\$ 1,508.02	\$ 8,491.98
12	Disp & Maint Equipment	STA FY19	\$ 10,000.00					\$ 10,000.00
13	Disp & Maint Equipment	STA FY20	\$ 10,000.00					\$ 10,000.00
14	Engine Overhauls	LTF FY18	\$ 75,000.00			\$ 18,750.00		\$ 56,250.00
15	Engine Overhauls	STA FY19	\$ 30,000.00			\$ 5,824.00	\$ 3,205.94	\$ 20,970.06
16	Engine Overhauls	STA FY20	\$ 25,000.00					\$ 25,000.00
17	JT Facility Upgrade	STA LTF FY16	\$ 6,163.00			\$ 2,548.00		\$ 3,615.00
18	Landscape & Lighting	STA FY11 Realloc.	\$ 15,000.00			\$ 11,852.00	\$ 1,925.00	\$ 1,223.00
19	REI Equipment	LTF FY15 Realloc	\$ 5,000.00			\$ 4,240.00		\$ 760.00
20	Roadway Project	SGR FY20	\$ 29,640.00			\$ 13,672.00	\$ 15,968.00	\$ -
21	Shop Equipment	STA FY20	\$ 25,000.00			\$ 23,926.95		\$ 1,073.05
22	Short Range Transit Plan	STA FY19	\$ 107,000.00			\$ 85,817.03	\$ 1,953.09	\$ 19,229.88
23	Twentynine Palms Land	LTF FY18	\$ 90,000.00			\$ 6,706.95		\$ 83,293.05
24	Vehicles: 1 Class H	5339 FY17	\$ 375,910.00				\$ 375,910.00	\$ -
25	Vehicles: 1 Class E	STA FY19	\$ 68,368.00					\$ 68,368.00
26	Vehicles: 5 Replacements	CMAQ / STA	\$ 1,025,275.00			\$ 483,501.00	\$ 164,055.32	\$ 377,718.68
27	Video Surveillance	LTF FY18	\$ 20,000.00					\$ 20,000.00
28	Total Prior Capital Funding		\$2,095,306.00		\$0.00	\$899,792.77	\$664,824.33	\$1,085,365.90

Procurement Budget			Grant Amt	Sent	Received	Sent	Received	Balance Due
29	Procurement Bid Income		\$ 315,000.00		\$ 51,349.03		\$ 180,639.30	\$ 134,360.70
30	Procurement Bid Expenses		\$ (125,610.00)	\$ 7,712.00		\$ 61,197.87		\$ (64,412.13)
31	TAG Program		\$ (50,000.00)			\$ 45,347.50		\$ (4,652.50)
32	Total Procurement Budget		\$ 139,390.00	\$ 7,712.00	\$ 51,349.03	\$ 106,545.37	\$ 180,639.30	\$ 74,093.93

FY 20/21 TREP Budget			Grant Amt	JAN		Year to Date		Balance Due
				Sent	Received	Sent	Received	
33	TREP Revenue FY20	5310 Balance	\$ 47,376.43				\$ 33,680.79	\$ 13,695.64
34	TREP Revenue FY21	5310 Award	\$ 117,668.00					\$ 117,668.00
35	Program Administrator		\$ (7,405.00)	\$ 126.99		\$ 1,970.24		\$ (5,434.76)
36	Client Relations Clerk		\$ (34,663.00)	\$ 2,741.20		\$ 15,138.90		\$ (19,524.10)
37	Mileage Reimbursements		\$ (75,600.00)	\$ 2,515.59		\$ 12,408.57		\$ (63,191.43)
38	Total TREP Funding		\$ 47,376.43	\$ 5,383.78	\$ -	\$ 29,517.71	\$ 33,680.79	\$ 135,526.72

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/21
For Period ending 2/28/21

Line		FY 20/21	MONTH	FEB	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	500.00	2,000.00	2,000.00	\$ -	0%
3	Taxicab Administrator	4,180.00	348.33	179.91	2,786.67	2,278.86	\$ (507.81)	-18%
4	Office Clerk	2,600.00	216.67	386.78	1,733.33	1,839.67	\$ 106.34	6%
5	Drug & Alcohol Testing	1,000.00	83.33	0.00	666.67	26.75	\$ (639.92)	-96%
6	Background Checks	250.00	20.83	0.00	166.67	64.00	\$ (102.67)	-62%
7	Printing/Office/Meters	250.00	20.83	31.00	166.67	233.00	\$ 66.33	40%
8	Rent & Utilities	2,400.00	200.00	400.00	1,600.00	1,600.00	\$ -	0%
9	Total Administrative Exp.	\$ 13,680.00	\$ 1,140.00	\$ 1,497.69	\$ 9,120.00	\$ 8,042.28	\$ (1,077.72)	-12%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 20/21	MONTH	FEB	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Driver Permit Fees	500.00	41.67	0.00	333.33	0.00	\$ (333.33)	-100%
12	Vehicles Permit Fees	12,000.00	1,000.00	200.00	8,000.00	6,100.00	\$ (1,900.00)	-24%
13	Driver Renewal Fees	1,080.00	90.00	120.00	720.00	120.00	\$ (600.00)	-83%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	66.67	0.00	\$ (66.67)	-100%
16	TOTAL REVENUE	\$ 13,680.00	\$ 1,140.00	\$ 320.00	\$ 9,120.00	\$ 6,220.00	\$ (2,900.00)	-32%


MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/21
For Period ending 1/31/21

Line		FY 20/21	MONTH	JAN	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	250.00	1,750.00	1,500.00	\$ (250.00)	-14%
3	Taxicab Administrator	4,180.00	348.33	359.82	2,438.33	2,098.95	\$ (339.38)	-14%
4	Office Clerk	2,600.00	216.67	268.15	1,516.67	1,452.89	\$ (63.78)	-4%
5	Drug & Alcohol Testing	1,000.00	83.33	0.00	583.33	26.75	\$ (556.58)	-95%
6	Background Checks	250.00	20.83	0.00	145.83	54.00	\$ (91.83)	-63%
7	Printing/Office/Meters	250.00	20.83	25.00	145.83	202.00	\$ 56.17	39%
8	Rent & Utilities	2,400.00	200.00	200.00	1,400.00	1,200.00	\$ (200.00)	-14%
9	Total Administrative Exp.	\$ 13,680.00	\$ 1,140.00	\$ 1,102.97	\$ 7,980.00	\$ 6,534.59	\$ (1,445.41)	-18%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 20/21	MONTH	JAN	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Driver Permit Fees	500.00	41.67	0.00	291.67	0.00	\$ (291.67)	-100%
12	Vehicles Permit Fees	12,000.00	1,000.00	200.00	7,000.00	5,900.00	\$ (1,100.00)	-16%
13	Driver Renewal Fees	1,080.00	90.00	0.00	630.00	0.00	\$ (630.00)	-100%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	58.33	0.00	\$ (58.33)	-100%
16	TOTAL REVENUE	\$ 13,680.00	\$ 1,140.00	\$ 200.00	\$ 7,980.00	\$ 5,900.00	\$ (2,080.00)	-26%

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 18, 2021
RE: Administrative Report

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.6



March 16, 2021

Administrative Report

The following administrative report includes reporting information for the following month(s):
January and February.

Audits

In February, staff met with Michael Baker International the firm retained by SBCTA to conduct the San Bernardino County Transit Operators TDA Triennial Performance Audits for FY's 2017-18, 18-19 and 19-2020. Some of the areas in which the audits evaluate is;

General Management

Fare and performance data collection and reporting

Planning and Route Performance

Operations and Dispatch

Human Resource and Training

Maintenance

Marketing and Public Information

At the conclusion of the audit staff will present any finding or recommendation to the board at a future meeting.

Community Outreach

In agreement with the Town of Yucca Valley, the MBTA continues to provide free rides to residents with confirmed appointments to the COVID -19 Testing site in Twentynine Palms and recently added the vaccination site at Copper Mountain College.

Bus Stops and Shelters

At January's meeting the Board approved a bus stop improvement project in Twentynine Palms (Adobe Liquor). This project included the construction of a 8' x 14' concrete sidewalk, installation of a bench, and relocation of an existing bus stop sign. TSR Construction completed this project on February 9th.





Transit Watch: Public Transit in Crisis



March 8, 2021



CAPITOL WEEKLY
COVERING CALIFORNIA GOVERNMENT AND POLITICS

Prioritizing vaccines? Think of public transit workers

By Michael Pimentel and Art Aguilar

As the leader of the association representing California's public transit agencies and the head of the state's largest union representing public transit workers, we strongly urge Gov. Newsom and state and local health officials to provide priority access to the COVID-19 vaccine to public transit workers, like individuals age 65 and over and other essential workers in health care, emergency services, food and agriculture, and education.

There is no question that the workers of California's transit agencies are front-line heroes that have gone - and continue to go - to extraordinary lengths to keep Californians most in need moving during the grueling past year of the pandemic.

These workers have kept other essential workers moving - transporting them to their jobs in health care, education, food service and hospitality.

There is also no question that they will play a vital role in the recovery - transporting millions of Californians to get vaccinated and getting our society and economy back on track as we emerge from this horrific year.

Unfortunately, the state's adoption of a new vaccine distribution plan in late January eliminated vaccine prioritization for workers in transportation and logistics, pushing public transit workers to the back of the line.

That's unfair for these workers who have selflessly done their duty, and it's unwise for a state that's trying to get its economy and way of life back on track.

Consider Kenneth Hale and Francisco Rendon. While the majority of their friends and neighbors were safely working from home or sheltering in place, both Mr. Hale and Mr. Rendon showed up to work as a bus operator and a utility worker for Riverside Transit Agency and SunLine Transit Agency, respectively.

Many of today's riders also lack access to a personal automobile.

Like tens of thousands of other public transit workers, Mr. Hale and Mr. Rendon chose to put the needs of their community above their own personal health and safety. They both deserve to be protected from this virus in recognition of their selfless service to others.

Even after more than a year of dealing with the global COVID-19 pandemic, tens of thousands of brave workers like Mr. Hale and Mr. Rendon that service, repair, and operate mass transit vehicles throughout California continue to face difficult conditions as they serve the public.

These workers have kept other essential workers moving - transporting them to their jobs in health care, education, food service and hospitality. Survey data has found that these essential workers are overwhelmingly people of color and/or low-income and simply cannot work from home.

Many of today's riders also lack access to a personal automobile. Additionally, public transit agencies have continued to provide critical paratransit service to elderly and disabled people throughout California, often serving as a lifeline to grocery stores, doctor's appointments, pharmacies, and recreation.

In recent weeks, many of California's public transit agencies have also stepped up to provide free trips to mass vaccination sites, ensuring that communities that have been hardest hit by the pandemic have physical access to these locations, helping ensure equitable distribution of the vaccine.

For many low-income people, disabled people, seniors, communities of color, and essential workers, accessing the vaccine will require a trip on a bus, rail car or paratransit vehicle. In the weeks ahead, public transit agencies will play a critical role in supporting the reopening of schools by transporting millions of students to the classroom.

Public transit workers are interacting daily with the very people the state has elevated for vaccine prioritization. It would be irresponsible for the state to fail to guarantee that those trips are as safe as possible by ensuring transit workers are vaccinated.

We respectfully call on Governor Newsom and state and local health officials to prioritize public transit workers for the COVID-19 vaccine alongside other essential workers.

*Editor's Note: **Michael Pimentel** is executive director of the California Transit Association, representing the state's public transit agencies. **Art Aguilar** is chairman of the California Conference Board of the ATU, the state's largest union representing public transit agency employees.*

For more information, please contact the California Transit Association at COVID-19@caltransit.org.

Connect with us



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MORONGO BASIN TRANSIT AUTHORITY

TO: Mark Goodale, General Manager
FROM: Matthew Atkins, Operations Manager
DATE: March 18, 2021

RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY



March 16, 2021

Operations Report

PERSONNEL

Staffing

Total Coach Operators – January – 24, February – 24

Total Dispatchers – January – 4, February – 4

Overtime

Operators – January – 1.09%, February – 1.28%

Dispatchers – January – 2.23%, February – 0.00%

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On time performance for the reporting period:

Ready Ride – January – 99.03%, February – 99.5%

Fixed Route – January – 98.3%, February – 98.3%

Staff received 6 total customer contact for January and February. These contacts were recorded as 5 complaints about drivers and 1 compliment about drivers and dispatchers. The complaints have been addressed with driver/customer follow up and the compliment was shared with staff.

As of February 28, 2021, staff completed 24 days free of any preventable accidents and /or injuries. There was a minor non injury collision on February 4th that required the safety board to be reset.

EMPLOYEE TRAINING/RECRUITMENT

The Safety and Training Supervisor started a training class on February 10th for three new hires identified through MBTA's interview and screening process. All three trainees have completed their initial classroom, behind the wheel instruction and are currently route training in preparation of driving on their own.

MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for January and February.

January - 0 road calls and 0 tow

Mileage 53,539 with a CPM (cost per mile) of \$0.93

February - 0 road calls and 0 tow

Mileage – 54,213 with a CPM (cost per mile) of \$0.50

TAXI

Cab Companies – January - 2, February – 2

Registered Cabs – January - 5, February – 5


Registered Drivers - January - 11, February – 8

New Driver Permits – January - 0, February – 0

Permit Renewals – January - 0, February – 0

Denied Applications – January - 0, February – 0

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 15, 2021
RE: 2021 Board Calendar

The Board is asked to review the revised Calendar for 2021 and approve or modify as needed.

STAFF RECOMMENDATION: APPROVE MBTA 2021 BOARD CALENDAR

On January 28, 2021 the MBTA Board of Directors approved regularly scheduled meetings every other month, being held on the odd months. Passed by Roll Call Vote (7-0)

SAFETY ALERT: MBTA encourages your participation in this meeting; however, in order to minimize the spread of the COVID-19 virus, the public will not be permitted to physically attend the MBTA Board Meeting. Each Agenda will provide the information needed to join remotely.

**MORONGO BASIN TRANSIT AUTHORITY
BOARD OF DIRECTORS'
SCHEDULE OF REGULAR MEETINGS OF 2021**

January 28, 2021	5:00 PM	4th Thursday	MORONGO BASIN TRANSIT AUTHORITY 62405 VERBENA ROAD JOSHUA TREE, CA 92252
March 25, 2021	5:00 PM	4th Thursday	CITY OF TWENTYNINE PALMS 6136 ADOBE ROAD TWENTYNINE PALMS, CA 92277
May 27, 2021	5:00 PM	4th Thursday	TENTATIVELY: YUCCA VALLEY COMMUNITY CENTER YUCCA ROOM 57090 TWENTYNINE PALMS HWY YUCCA VALLEY, CA 92284
July 22, 2021	5:00 PM	4th Thursday	TENTATIVELY: CITY OF TWENTYNINE PALMS 6136 ADOBE ROAD TWENTYNINE PALMS, CA 92277
September 23, 2021	5:00 PM	4th Thursday	TENTATIVELY: YUCCA VALLEY COMMUNITY CENTER YUCCA ROOM 57090 TWENTYNINE PALMS HWY YUCCA VALLEY, CA 92284
November 18, 2021	5:00 PM	3rd Thursday *	TENTATIVELY: CITY OF TWENTYNINE PALMS 6136 ADOBE ROAD TWENTYNINE PALMS, CA 92277

** The 4th Thursday in November is Thanksgiving; therefore each November meeting will be held on the 3rd Thursday.*

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager
DATE: March 15, 2021

RE: Audited Financial Report Fiscal Year Ended June 30, 2020


The Board is presented with MBTA's Annual Financial Report for Fiscal Year ending June 30, 2020.

Eide Bailly, LLP, the independent auditors engaged by San Bernardino County Transportation Authority (SBCTA), completed the agencies 2019/20 TDA financial audit and single audit.

At the conclusion of the audit, no findings or recommendations were identified in the report.

STAFF RECOMMENDATION: RECEIVE AND FILE

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark, Goodale, General Manager 
DATE: March 15, 2021

RE: LCTOP Zero Emission Vehicle

Staff requests the Board to adopt Resolution 21-01 and the Certification & Assurances allowing the MBTA to apply for LCTOP funds for a Zero Emission Vehicle.

This grant would secure \$86,421 in LCTOP funding for a Zero Emission Vehicle. Next year's LCTOP funding cycle, along with any remaining FY21 LCTOP dollars would provide the rest of the funding needed to purchase the Zero Emission Vehicle.

Project Name: Zero Emission Vehicle

Amount of LCTOP funds request: \$86,421

Short description of project: To purchase one (1) 9-passenger battery-electric shuttle to replace one existing CNG vehicle for our paratransit service.

STAFF RECOMMENDATION: ADOPT RESOLUTION 21-01, AUTHORIZED AGENT AND CERTIFICATION AND ASSURANCES

RESOLUTION # 21-01

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP):
ZERO EMISSION VEHICLE \$86,421**

WHEREAS, the Morongo Basin Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Morongo Basin Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Mark Goodale, General Manager.

WHEREAS, the Morongo Basin Transit Authority wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Morongo Basin Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Mark Goodale, General Manager be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Morongo Basin Transit Authority that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY20-2021 LCTOP funds:

List project(s), including the following information:

Project Name: ZERO EMISSION VEHICLE

Amount of LCTOP funds requested: \$86,421

Short description of project: To purchase a Zero Emission Bus.

PASSED AND ADOPTED by the Board of Directors of the Morongo Basin Transit Authority in San Bernardino County, State of California, on this 1st day of April, 2021.

Chairperson of the Board



FY 2020-2021 LCTOP

Authorized Agent

AS THE Chairperson

(Chief Executive Officer/Director/President/Secretary)

OF THE Morongo Basin Transit Authority

(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Mark Goodale, General Manager

(Name and Title of Authorized Agent)

OR

Click here to enter text.

(Name and Title of Authorized Agent)

OR

Click here to enter text.

(Name and Title of Authorized Agent)

OR

Click here to enter text.

(Name and Title of Authorized Agent)

OR

Daniel L. Mintz Sr

(Print Name)

Chairperson

(Title)

(Signature)

Approved this 1 day of April, 2021



FY 2020-2021 LCTOP Certifications and Assurances

Lead Agency: Morongo Basin Transit Authority

Project Title: Zero Emission Vehicle

Prepared by: Mark Goodale, General Manager

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).



FY 2020-2021 LCTOP

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:
 - a. Semi-Annual Progress Reports by May 15th and November 15th each year.
 - b. A Close Out Report within six months of project completion.
 - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
 - d. Project Outcome Reporting as defined by CARB Funding Guidelines.
 - e. Jobs Reporting as defined by CARB Funding Guidelines.
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with



FY 2020-2021 LCTOP

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times



FY 2020-2021 LCTOP

during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Mark Goodale

(Print Authorized Agent)

General Manager

(Title)

(Signature)

(Date)



FY 2020-2021 LCTOP Allocation

Lead Agency:	Morongo Basin Transit Authority
Project Title:	Zero Emission Vehicle
Regional Entity:	San Bernardino County Transportation Authority
County:	San Bernardino

Lead Agency: I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, Lead Agency shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Authorized Agent:	Mark Goodale
Title:	General Manager
Lead Agency:	Morongo Basin Transit Authority
Signature:	
PUC Funds Type:	99313 \$ 79,037
PUC Funds Type:	99314 \$ 7,384

Contributing Sponsor(s): The contributing sponsor is an entity that passes funds to the Lead Agency to support a project. The contributing sponsor could be the regional entity (PUC 99313) passing their funds to a recipient agency within their region or a recipient agency (PUC 99314) passing their funds through to either a regional entity or a recipient agency within their region. The contributing sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) they are contributing the project. Sign below or attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional Contributing Sponsors.

Authorized Agent:	Authorized Agent
Title:	Authorized Agent's Title
Lead Agency:	Lead Agency.
Signature:	
PUC Funds Type:	99313 \$ Amount of 99313 Funds
PUC Funds Type:	99314 \$ Amount of 99314 Funds

Lead Agency Information

Name:	Morongo Basin Transit Authority		
Address:	62405 Verbena Road		
City, State, Zip Code:	Joshua Tree, CA 92252		
County:	San Bernardino County		
Regional Entity:	San Bernardino County Transportation Authority		
Title VI Attached:	Yes	Title VI Approval Date:	01/21/20

Allocation Request Prepared by	
Name:	Cheri Holsclaw
Title:	Office Manager
Phone #:	760-366-2986
E-mail:	cheri@mbtabus.com

Contact (if different than "Prepared by")	
Name:	
Title:	
Phone #:	
E-mail:	

Authorized Agent	
Name:	Mark Goodale
Title:	General Manager
Phone #:	760-366-2986
E-mail:	mark@mbtabus.com

Legislative District Numbers						
Assembly*:	42					
Senate*:	16					
Congressional*:	8					

*if you have more Districts, please provide an attachment

Project Summary

Name: <i>No more than 180 characters.</i>	Zero Emission Vehicle					
Description (Short): <i>No more than 370 characters.</i>	Purchase one (1) 9-passenger battery-electric shuttle to replace one existing CNG vehicle for our paratransit service.					
Type:	Capital					
Sub-Type	Purchase of replacement vehicle(s) and equipment/infrastructure in support of new expanded/enhanced transit service					
Total Years of Rollover:	3		Remaining years of Rollover:	2		
Start date (anticipated):	07/01/24		End date (anticipated):	06/30/25		
General Area (City/County):	San Bernarindo County					
Please provide specific area information for the project in the Lat-Long tab.						
Identify 10-digits of the Project Census Tract(s):	34.13782746480544, -116.30320297377241 Joshua Tree Facility					
Project Life: For capital projects, state the project useful life in years. For operation projects state the number of months a service will be funded.						
Capital:	60		Operations:			
Funding:	99313:	\$79,037	99314:	\$7,384	Total:	\$86,421
Approved LONP:	No		LONP Approval date:	N/A		

LCTOP FY 2020-2021
Allocation Request

Funding Plan								
Proposed Total Project Cost								
Component	Prior	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
PA&ED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PS&E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R/W	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Veh/Equip Purchase	\$0	\$86,421	\$0	\$0	\$0	\$0	\$0	\$86,421
Operations/Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$86,421	\$0	\$0	\$0	\$0	\$0	\$86,421

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
CON								\$0
Veh/Equip Purchase		\$86,421						\$86,421
Operations/Other								\$0
TOTAL	\$0	\$86,421	\$0	\$0	\$0	\$0	\$0	\$86,421

Funding Source: LCTOP Interest								
Component	Prior	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Plan

1) Project Description - Provide a comprehensive project description. For operations projects, include: number of trips, span, frequency improvements, and number of days of operation. For capital projects, include: product specifications and identify all LCTOP funded components. *No more than 12 lines.*

The proposed project will allow Morongo Basin Transit Authority to purchase one (1) zero emission 9-passenger battery-electric vehicle to operate ready ride services. The vehicle will be on the Ford Transit 350EL Shuttle bus platform with and approximate 120 Mile Range, or a similar ZEV approved vehicle. Replacing the existing CNG vehicle with a Zero Emission vehicle will provide and support the states efforts in reducing greenhouse. In addition, this procurement will assist the agency in its compliance with the Innovative Clean Transportation Regulation. This LCTOP award will support the purchase of the vehicle.

2) Project Planning - Provide a detailed explanation of the project planning process and how it was designed to avoid substantial burden on any low- income, disadvantaged, and vulnerable populations. Include any public outreach efforts, engagement events, community input, and workshops. *No more than 12 lines.*

Replacing our CNG vehicles with Zero Emission Vehicles are acknowledged on page 97 of our 2019 Short Range Transit Plan (SRTP). During the SRTP process, MBTA staff conducted numerous community outreach efforts through ongoing presentations at City Council, Morongo Basin Municipal Advisory Council and Transportation and Tourism meetings.

3) Project Costs - Provide an itemized breakdown of project components and describe how the cost estimations were developed. Total costs must correspond to the Funding Information section above. *No more than 10 lines.*

Initial quote from A-Z Bus Sales on their model year 2021 Zero Emission Ford Transit 350 EL (160 kWh) was \$227,907, including ADA compliant upgrades.

Agency Information

4) Agency Fare - Describe the fare structure for your system and how the project will affect that structure if at all.

LCTOP FY 2020-2021
Allocation Request

example, expanded/enhanced transit service will improve neighborhoods thus making transit a more convenient mode of transportation thus increasing ridership, reducing Vehicle Miles Traveled (VMT) and reducing GHG.

One battery-electric demand response vehicle will be replacing one CNG vehicle, which will reduce tailpipe greenhouse gas emissions thus enabling a cleaner, healthier, and equally convenient option of transportation for the community.

Greenhouse Gas Reductions - Please provide quantitative information requested below and explanations supporting the data provided.

	Value	Explanation
Year 1 (Yr1) - First year of service, or year that capital improvements will be completed.	2023	Final year of rollover and first year of service.
Year F (YrF) - Final year that the service is funded or the final year of useful life for capital improvements.	2033	Estimated life of project is 10 years in service.
Project Yr 1. Ridership Increase - Estimated annual ridership contributed by the new service or capital improvement in Yr1.	944	Data shows ridership on routes 31 & 36 has decreased due to the COVID-19 pandemic by approximately 70% from 3,188 last year. Ridership increase in Yr1 is the average total ridership in 2021 through February.
Project F Yr. Ridership Increase - Estimated annual ridership contributed by the new service or capital improvement in YrF.	947	To estimate ridership recovery post-pandemic, we assume a slowly recovery with .25% increase.
Adjustment (A) - Adjustment factor to account for Choice Riders. You may use defaults values listed in the Supplemental Guidance document.	0.561	Default adjustment factor for local short trips
Trip Length (L) - Length (miles) of average auto trip reduced or average passenger trip length (miles). You may use defaults values listed in AR Supplemental Guidance.	2.03	Total traveled miles for routes serving all bus stops divided by the total cumulative ridership for bus stops.
Project Useful Life	10	This is calculated based on the values above.
Total Project Ridership Increased	9,455	This is calculated based on the values above.
Total Project VMTs Reduced	10,768	This number is calculated based on the values above.
Total Project GHG Emission Reductions (MTCO_{2e})	181.19	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .
LCTOP Project GHG Emission Reductions (MTCO_{2e})	181.19	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .

Project Benefits

Job Support Benefits (Refer to LCTOP Guidelines and CARB Co-Benefits website for more information)

Primary Project Activity (select from drop-down)	Construction or installation of transit or rail infrastructure or s
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Is the project located within the boundaries of a low-income community census tract?	Yes
Is the project located outside of a disadvantaged community, but within 1/2 mile of a disadvantage community and within a low-income census tract?	No
Priority Population Community Engagement: Identify the specific assessment for the Community Engagement Co-benefit (High, Medium, Low): <i>*See LCTOP Guidelines for more information</i>	Low

Amount of FY 20-21 funds benefitting Disadvantaged Communities : \$

46,258

Method: Select the method your agency used for identifying an important community or household need.	C. Where direct engagement is infeasible, look at the individual factors in CalEnviroScreen that are most impacting an identified disadvantaged or low-income community (i.e., factors that score above the 75th percentile), and confirm that the project will reduce the impacts of at least one of those factors.
Specific Common Need: Make a selection only if <u>letter D</u> is selected above.	


Priority Populations Community Needs Description: Expound on the selections above to describe the method that your agency used to identify important community needs. Provide details of any public outreach efforts, engagement events, community input, and workshops.

The ozone is at 98 % which is above the 75th percentile as well as cardiovascular rate of 99%. Replacing our vehicle with a zero emission vehicle will benefit demand response passengers and the local community to suffer from fewer tailpipe pollutants. The route stops within the Morongo Basin are located in low income communities according to the SB 535 & AB 1550 Interactive Maps. This subsidy will provide an affordable opportunity to travel locally while reducing greenhouse gas emissions in the area.

Priority Populations Benefits

Identify the Priority Population(s) that will benefit from this project.	Project provides benefits to a DAC, a LIC/HH, and a LIC/HH 0.5mi from a DAC
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MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark, Goodale, General Manager 
DATE: February 25, 2021

RE: California Employers' Retiree Benefit Trust (CERBT)

Staff would like the Board to consider entering into an agreement with California Public Employees' Retirement System (CalPERS) California Employers' Retiree Benefit (CERBT) to Prefund Other Post-Employment Benefits (OPEB) through CalPERS and Authorize an initial funding investment of \$14,165 monthly payments during FY 2021/22 for a Total of \$169,980 to Develop the Trust Account. \$169,980 is the 20-Year Level recommendation on page 13 of the GASB 75 Report provided by Demsey, Filliger & Associates.

Other post-employment benefits (OPEB) are benefits, other than pension, that employers provide to their retired employees. OPEB liabilities arise from an employer's commitment to contribute to retirees' healthcare insurance premiums. Similar to many agencies, Morongo Basin Transit Authority (MBTA) participates in a medical health plan provided by CalPERS. This plan provides eligibility for retiree health benefits to any employee that retires from MBTA and receives pension benefits.

Agencies have two options for covering OPEB costs. One option is referred to as "pay-as-you-go," where an employer makes the required insurance premium payments for its retirees as those premiums are due, out of its current year operating budget. This is the method MBTA has used historically, since the number of MBTA retirees has been low and has only recently risen to sixteen retirees.

The other option is "pre-funding where funds are set aside in a dedicated trust, such as the CERBT. Establishing and funding an OPEB trust ensures than an employer can meet its future obligations.

The CERBT was established by CalPERS in 2007, allowing California public employers to pre-fund employee retirement health benefits in the same manner that they can pre-fund pension benefits by participating in the CalPERS pension system without the mandatory contributions. It is an IRS Section 115 trust set up for the sole purpose of receiving employer contributions that will pay for OPEB costs. The CERBT has over 575 participating employers, has plan members of over 729,000 and has \$14.3 billion assets under management. All services are provided at an all-inclusive low cost of 10 basis points as they are not-for-profit, they have simple and straightforward administrative procedures, financial reporting that is compliant with governmental accounting standards and is California's largest public employer OPEB trust fund.

STAFF RECOMMENDATION: ADOPT RESOLUTION 21-02

ITEM 8.1

RESOLUTION # 21-02

**RESOLUTION AUTHORIZING THE BOARD OF DIRECTORS OF THE
MORONGO BASIN TRANSIT AUTHORITY
APPROVING THE AGREEMENT TO PREFUND OTHER POST-EMPLOYMENT BENEFITS AND
OTHER RELATED FORMS WITH THE CALIFORNIA EMPLOYERS' RETIREMENT BENEFIT
TRUST FUND THROUGH CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM**

WHEREAS, the California Public Employees Retirement System has established the California Employers' Retirement Benefit Trust Fund (CERBT) to prefund future retiree health benefit costs; and

WHEREAS, Morongo Basin Transit Authority is desirous of participating in the CERBT.

NOW, THEREFORE, BE IT RESOLVED by the Morongo Basin Transit Authority Board of Directors that the forms listed below and attached are hereby adopted.

- Agreement and Election to Prefund Other Post-Employment Benefits through CalPERS
- Certification of OPEB Funding Policy & GASB 43/45 Reporting Compliance
- Delegation of Authority to Request Disbursements
- Certification of OPEB Actuarial Information
- Summary of Actuarial Information Required for CalPERS Financial Statements

PASSED AND ADOPTED by the Board of Directors of the Morongo Basin Transit Authority in San Bernardino County, State of California, on this 1st day of April, 2021 by the following vote:

AYES:

NOES:

ABSENT:

Name: Daniel L Mintz Sr

Title: Chairperson of the Board

Signature: _____

Date: April 1, 2021

CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST PROGRAM ("CERBT")

**AGREEMENT AND ELECTION
OF**

Morongo Basin Transit Authority

(NAME OF EMPLOYER)

**TO PREFUND OTHER POST-EMPLOYMENT
BENEFITS THROUGH CalPERS**

WHEREAS (1) Government Code Section 22940 establishes in the State Treasury the Annuitants' Health Care Coverage Fund for the prefunding of health care coverage for annuitants (Prefunding Plan); and

WHEREAS (2) The California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control and power over the administration and investment of the Prefunding Plan (sometimes also referred to as CERBT), the purposes of which include, but are not limited to (i) receiving contributions from participating employers and establishing separate Employer Prefunding Accounts in the Prefunding Plan for the performance of an essential governmental function (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the Prefunding Plan and to pay for health care costs or other post-employment benefits in accordance with the terms of participating employers' plans; and

WHEREAS (3) **Morongo Basin Transit Authority**

(NAME OF EMPLOYER)

(Employer) desires to participate in the Prefunding Plan upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the Prefunding Plan upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Other Post-Employment Benefits (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The Prefunding Plan is a trust fund that is intended to perform an essential governmental function within the meaning of Section 115 of the Internal Revenue Code as an agent multiple-employer defined benefit plan as defined in Governmental Accounting Standards Board (GASB) Statements for Accounting and Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans (OPEB Standards) consisting of an aggregation of single-employer plans, with pooled administrative and investment functions;

C. Other Post-Employment Benefits (OPEB) Cost Reports and Employer Contributions

(1) Employer shall provide to the Board an OPEB cost report on the basis of the actuarial assumptions and methods prescribed by the Board. Such report shall be for the Board's use in financial reporting, and shall be prepared at least as often as the minimum frequency required by applicable GASB OPEB Standards. This OPEB cost report may be prepared as an actuarial valuation report or, if the employer is qualified under GASB OPEB Standards, may be prepared as an Alternative Measurement Method (AMM) report.

- (a) Unless qualified under GASB OPEB Standards, to provide an AMM report, Employer shall provide to the Board an actuarial valuation report. Such report shall be for the Board's use in financial reporting, and shall be prepared at least as often as the minimum frequency required by GASB OPEB Standards, and shall be:
 - 1) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
 - 2) prepared in accordance with generally accepted actuarial practice and GASB OPEB Standards; and,
 - 3) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.
- (b) If qualified under GASB OPEB Standards, Employer may provide to the Board an AMM report. Such report shall be for the Board's use in financial reporting, shall be prepared at least as often as the minimum frequency required by GASB OPEB Standards, and shall be:
 - 1) affirmed by Employer's external auditor, or by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board, to be consistent with the AMM process described in GASB OPEB Standards;
 - 2) prepared in accordance with GASB OPEB Standards; and,
 - 3) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.

(2) The Board may reject any OPEB cost report for financial reporting purposes submitted to it, but shall not unreasonably do so. In the event that the Board

(6) If Employer's assets in the Prefunding Plan exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board, in compliance with applicable accounting and legal requirements, may return such excess to Employer.

E. Reports and Statements

(1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.

(2) The Board shall prepare and provide a statement of Employer's Prefunding Account at least annually reflecting the balance in Employer's Prefunding Account, contributions made during the period and income allocated during the period, and such other information as the Board determines.

F. Disbursements

(1) Employer may receive disbursements not to exceed the annual premium and other costs of post-employment healthcare benefits and other post-employment benefits as defined in GASB OPEB Standards.

(2) Employer shall notify CalPERS in writing in the manner specified by CalPERS of the persons authorized to request disbursements from the Prefunding Plan on behalf of Employer.

(3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board. The Board may require that Employer certify or otherwise establish that the monies will be used for the purposes of the Prefunding Plan.

(4) Requests for disbursements that satisfy the requirements of paragraphs (2) and (3) will be processed monthly.

(5) CalPERS shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements. In the event of any other erroneous disbursement, the extent of CalPERS' liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.

(6) No disbursement shall be made from the Prefunding Plan which exceeds the balance in Employer's Prefunding Account.

G. Costs of Administration

Employer shall pay its share of the costs of administration of the Prefunding Plan, as determined by the Board.

Board shall then have one hundred fifty (150) days from the date of such determination to effect the disbursement. The amount to be disbursed shall be the amount in the Employer's Prefunding Account as of the date of the disbursement (the "disbursement date") and shall include investment earnings up to an investment earnings allocation date preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement date by more than 150 days.

(6) After Employer's participation in the Prefunding Plan terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate.

(7) If, for any reason, the Board terminates the Prefunding Plan, the assets in Employer's Prefunding Account shall be paid to Employer after retention of (i) amounts sufficient to pay post-employment health care benefits and other post-employment benefits to annuitants for current and future annuitants described by the employer's current substantive plan (as that term is used in GASB OPEB Standards), and (ii) amounts sufficient to pay reasonable administrative costs of the Board.

(8) If Employer ceases to exist but Employer's Prefunding Plan continues to exist and if no provision has been made by Employer for ongoing payments to pay post-employment health care benefits and other post-employment benefits to annuitants for current and future annuitants, the Board is authorized to and shall appoint a third party administrator to carry out Employer's Prefunding Plan. Any and all costs associated with such appointment shall be paid from the assets attributable to contributions by Employer.

(9) If Employer should breach the representation and warranty set forth in Paragraph A., the Board shall take whatever action it deems necessary to preserve the tax-exempt status of the Prefunding Plan.

I. General Provisions

(1) Books and Records.

Employer shall keep accurate books and records connected with the performance of this Agreement. Employer shall ensure that books and records of subcontractors, suppliers, and other providers shall also be accurately maintained. Such books and records shall be kept in a secure location at the Employer's office(s) and shall be available for inspection and copying by CalPERS and its representatives.

(2) Audit.

- (a) During and for three years after the term of this Agreement, Employer shall permit the Bureau of State Audits, CalPERS, and its authorized

confirmation of receipt. Any notice given by telex or fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a nonbusiness day.

6. E-mail transmission. When sent by e-mail using software that provides unmodifiable proof (i) that the message was sent, (ii) that the message was delivered to the recipient's information processing system, and (iii) of the time and date the message was delivered to the recipient along with a verifiable electronic record of the exact content of the message sent.

Addresses for the purpose of giving notice are as shown in Paragraph B.(1) of this Agreement.

- (b) Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- (c) Any party may change its address, telex, fax number, or e-mail address by giving the other party notice of the change in any manner permitted by this Agreement.
- (d) All notices, requests, demands, amendments, modifications or other communications under this Agreement shall be in writing. Notice shall be sufficient for all such purposes if personally delivered, sent by first class, registered or certified mail, return receipt requested, delivery by courier with receipt of delivery, facsimile transmission with written confirmation of receipt by recipient, or e-mail delivery with verifiable and unmodifiable proof of content and time and date of sending by sender and delivery to recipient. Notice is effective on confirmed receipt by recipient or 3 business days after sending, whichever is sooner.

(4) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of their Agreement shall survive the termination of this Agreement until such time as all amounts in Employer's Prefunding Account have been disbursed.

(5) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and



DELEGATION OF AUTHORITY TO REQUEST DISBURSEMENTS

RESOLUTION OF THE

Board of Directors

(GOVERNING BODY)

OF THE

Morongo Basin Transit Authority

(NAME OF EMPLOYER)

The Board of Directors delegates to the incumbents
(GOVERNING BODY)

in the positions of General Manager and
(TITLE)

Office Manager and/or
(TITLE)

Operations Manager authority to request on
(TITLE)

behalf of the Employer disbursements from the Other Post Employment Prefunding
Plan and to certify as to the purpose for which the disbursed funds will be used.

By _____
Title Chairperson

Witness _____

Date _____

CERBT Valuation Packet

The California Employers' Retiree Benefit Trust (CERBT) Fund is an Internal Revenue Code Section 115, multiple-employer OPEB trust fund and has a fiduciary responsibility for financial reporting in accordance to the Governmental Accounting Standards Statement No. 74. As such, we request all participating employers to submit a renewal OPEB Valuation or AMM Report at least every two years, along with this valuation packet consisting of the Certification of Funding Policy, the Summary of Actuarial Information, and the Certification of Actuarial Information. The information provided in the OPEB valuation or AMM report is essential to the accuracy of the administration and reporting of the CERBT Fund.

Morongo Basin Transit Authority

Employer Name

07/01/2020

Valuation Date

Renewal Valuation Checklist

Please email a copy of your agency's final OPEB valuation or AMM report, along with this completed packet to CERBT4U@calpers.ca.gov. If you have any questions, contact us at CERBT4U@calpers.ca.gov.

- ☒ OPEB Valuation or AMM Report (Final version)
- ☒ Certification of Funding Policy (pages 2-3, completed and signed)
- ☒ Summary of Actuarial Information (pages 4-5, completed)
- ☒ Certification of Actuarial Information (page 6, completed and signed)

CERBT Valuation Packet

Certification of Funding Policy (2 of 2)

Contribution and Reimbursement Method

As the employer, I certify that we intend to make CERBT contributions and request eligible reimbursements in the following manner:

- ☐ Contribute full ADC payments to the trust and seek reimbursements for pay-go costs.
- ☐ Contribute ADC payments to the CERBT net of pay-go costs and not seek reimbursement (ADC minus pay-go = Trust Contribution).
- ☒ Other contribution and/or reimbursement method, e.g. initial/ ad hoc lump sum contribution. Please describe in the comment section below.

Comments

\$14,165 monthly payments during FY 2021/22 for a FY22 total of \$169,980.

Employer Certification

As the employer, we understand that we must obtain an OPEB valuation or AMM report on at least a biennial basis.

We understand that we will be asked to provide accounting information to CalPERS as required to facilitate CalPERS compliance with Governmental Accounting Standards Board (GASB) Statements for Accounting and Financial Reporting for Post-Employment Benefit Plans Other than Pension Plans (OPEB Standards) reporting requirements and we agree to make any information requested available to CalPERS on a timely basis.

We understand that CalPERS will provide us the Schedule of Changes in Fiduciary Net Position by Employer, which can be used to prepare our GASB OPEB Standards reporting. CalPERS will report information pertaining to GASB OPEB Standards for Agent OPEB Plans.

Morongo Basin Transit Authority

Employer Name

07/01/2020

Valuation Date

Name

Title

Signature

Date

CERBT Valuation Packet

Summary of Actuarial Information (2 of 2)

Section III: Funding Valuation (complete if using a funding valuation)

9. Actuarial Accrued Liability (AAL)	_____
10. Actuarial Value of Assets (AVA)	_____
11. Unfunded Actuarial Accrued Liability (AAL-AVA)	_____

Section IV: Demographic Data (as of valuation date)

12. Number of active plan members	39
13. Number of inactive plan members currently receiving benefit payments	7
14. Number of inactive plan members entitled to but not yet receiving benefit payments	0

Section V: Benefit Payment Data

	Year ending date of projected benefit payments (MM/DD/YYYY)	Projected employer paid retiree premium payments (Do not include implicit rate subsidy)	Projected implicit rate subsidy payments
Year 1	06/30/2021	\$ 43,137.00	\$ 8,045.00
Year 2	06/30/2022	\$ 55,978.00	\$ 10,440.00
Year 3	06/30/2023	\$ 62,847.00	\$ 11,721.00
Year 4	06/30/2024	\$ 70,564.00	\$ 13,160.00

Comments

GASB 75 Discount Rate = 2.45%

CERBT Valuation Packet

Instructions and Considerations

Certification of Funding Policy

Your agency may want to consider the following points when preparing a Funding Policy:

- Will OPEB liabilities increase or decrease over time?
- When will the OPEB costs reach their peak?
- Funding status goals.
- How much do unfunded liabilities matter?
- How is your agency measuring performance?

CERBT Asset Allocation Strategy Selection

Your CERBT assets will be invested using the asset allocation strategy checked upon your selection. Each strategy has a different assumed long-term expected rate of return and risk profile.

The following table shows the expected time-weighted compound return for the 1-10 year period, 11-60 year period, the long-term expected rate of return, and the expected volatility (standard deviation) for each strategy. Please note the CERBT fund is intended to be a long-term investment vehicle.

CERBT Asset Allocation Strategy	Expected Compound Return (1-10 Years)	Expected Compound Return (11-60 Years)	Long-Term Expected Rate of Return	Expected Volatility (Standard Deviation)
Strategy 1	5.85%	8.07%	7.59%	11.83%
Strategy 2	5.22%	7.49%	7.01%	9.24%
Strategy 3	4.41%	6.71%	6.22%	7.28%

Funding Method

- If your agency's intent is to fund based on an ADC, indicate the ADC percentage funding as well as the ADC amount(s).
- If your contributions are not tied specifically to the ADC, then indicate how you expect to contribute. For example, if you intend to make unreimbursed pay-go payments plus a fixed dollar amount to the trust, then describe this in the comments space provided.
- *Optional:* If using a funding valuation, please identify the periods to which your entity will use the renewal valuation report for funding purposes.

Contribution and Reimbursement Method

Here we ask you to indicate how you expect to make contributions to, and seek reimbursement from, the trust. All contributions are voluntary and never required.

Privacy Notice

The privacy of personal information is of the utmost importance to CalPERS. The following information is provided to you in compliance with the Information Practices Act of 1977 and the Federal Privacy Act of 1974.

Information Purpose

The information requested is collected pursuant to the Government Code (sections 20000 et seq.) and will be used for administration of Board duties under the Retirement Law, the Social Security Act, and the Public Employees' Medical and Hospital Care Act, as the case may be. Submission of the requested information is mandatory. Failure to comply may result in CalPERS being unable to perform its functions regarding your status.

Please do not include information that is not requested.

Social Security Numbers

Social Security numbers are collected on a mandatory and voluntary basis. If this is CalPERS' first request for disclosure of your Social Security number, then disclosure is mandatory. If your Social Security number has already been provided, disclosure is voluntary. Due to the use of Social Security numbers by other agencies for identification purposes, we may be unable to verify eligibility for benefits without the number.

Social Security numbers are used for the following purposes:

1. Enrollee identification
2. Payroll deduction/state contributions
3. Billing of contracting agencies for employee/ employer contributions
4. Reports to CalPERS and other state agencies
5. Coordination of benefits among carriers
6. Resolving member appeals, complaints, or grievances with health plan carriers

Information Disclosure

Portions of this information may be transferred to other state agencies (such as your employer), physicians, and insurance carriers, but only in strict accordance with current statutes regarding confidentiality.

Your Rights

You have the right to review your membership files maintained by the System. For questions about this notice, our Privacy Policy, or your rights, please write to the CalPERS Privacy Officer at 400 Q Street, Sacramento, CA 95811 or call us at 888 CalPERS (or 888-225-7377).

CERBT Strategy 2

December 31, 2020



Objective

The CERBT Strategy 2 portfolio seeks to provide capital appreciation and income consistent with its strategic asset allocation. There is no guarantee that the portfolio will achieve its investment objective.

Strategy

The CERBT Strategy 2 portfolio is invested in various asset classes. CalPERS periodically adjusts the composition of the portfolio in order to match the target allocations. Generally, equities are intended to help build the value of the employer's portfolio over the long term while bonds are intended to help provide income and stability of principal. Also, strategies invested in a higher percentage of equities seek higher investment returns (but assume more risk) compared with strategies invested in a higher percentage of bonds.

Compared with CERBT Strategy 1 and Strategy 3, this portfolio has a moderate allocation to equities, bonds and other assets. Historically, equities have displayed greater price volatility and, therefore, this portfolio may experience comparatively less fluctuation of value compared to CERBT Strategy 1 but more fluctuation of value compared to CERBT Strategy 3. Employers that seek a moderate approach to investing may wish to consider this portfolio.

CalPERS Board may change the list of approved asset classes in composition as well as targeted allocation percentages and

Composition

Asset Class Allocations and Benchmarks

The CERBT Strategy 2 portfolio consists of the following asset classes and corresponding benchmarks:

Asset Class	Target Allocation ¹	Target Range	Benchmark
Global Equity	40%	± 5%	MSCI All Country World Index IMI (net)
Fixed Income	43%	± 5%	Bloomberg Barclays Long Liability Index
Treasury Inflation-Protected Securities ("TIPS")	5%	± 3%	Bloomberg Barclays US TIPS Index, Series L
Real Estate Investment Trusts ("REITs")	8%	± 5%	FTSE EPRA/NAREIT Developed Index (net)
Commodities	4%	± 3%	S&P GSCI Total Return Index
Cash	-	+ 2%	91 Day Treasury Bill

¹ Allocations were approved by the Board at the May 2018 Investment Committee meeting.

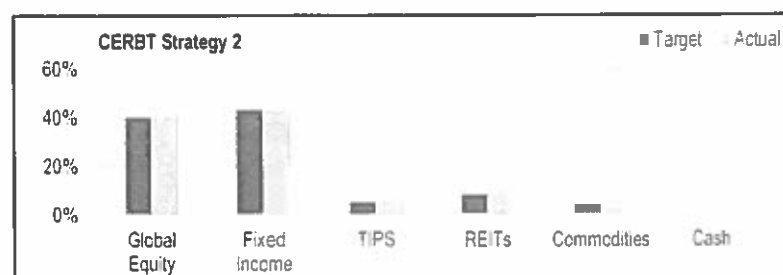
Portfolio Benchmark

The CERBT Strategy 2 benchmark is a composite of underlying asset class market indices, each assigned the target weight for the asset class it represents.

Target vs. Actual Asset Class Allocations

The following chart shows policy target allocations compared with actual asset allocations as of the specified reporting month-end. CalPERS may temporarily deviate from the target allocation to a particular asset class based on market, economic, or other considerations.

CERBT Strategy 2	Annual Operating Ratio
\$1,673,698,029	0.10%



CERBT Strategy 2 Performance as of December 31, 2020								
	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	10 Years*	Since Inception* (October 1, 2011)
Gross Return ^{1,3}	2.67%	8.26%	12.77%	12.30%	8.21%	9.00%	-	8.21%
Net Return ^{2,3}	2.66%	8.24%	12.73%	12.21%	8.12%	8.91%	-	8.10%
Benchmark Returns	2.64%	8.20%	12.67%	11.99%	7.95%	8.59%	-	7.91%
Standard Deviation ⁴	-	-	-	-	10.04%	8.32%	-	7.88%

Performance quoted represents past performance, which is no guarantee of future results that may be achieved by the fund.

* Returns for periods greater than one year are annualized.


¹ Gross performance figures are provided net of SSGA operating expenses.

² Net Performance figures deduct all expenses to the fund, including investment management, administrative and recordkeeping fees.

³ See the Expense section of this document.

⁴ Standard Deviation is based on gross returns.

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark, Goodale, General Manager 
DATE: February 25, 2021

RE: California Employers' Pension Prefunding Trust (CEPPT)

Staff would like the Board to consider and approve the establishment of a California Employers' Pension Prefunding Trust (CEPPT) Account with CalPERS for the Purpose of Prefunding the Morongo Basin Transit Authority's Required Pension Contributions and Authorize an initial funding investment of \$10,034 monthly payments during FY 2021/22 for a Total of \$120,408 to Develop the Trust Account. \$120,408 is the 15-Year Alternative recommendation provided by Demsey, Filliger & Associates.

In September of 2018, the California State Legislature passed Senate Bill 1413 (SB 1413) which created the California Employers' Pension Prefunding Trust (CEPPT). The CEPPT is a special irrevocable trust fund, administered by CalPERS, that allows State and local public agencies that provide a defined benefit pension plan to their employees to prefund their required pension contributions. Required pension contributions are identified as normal cost contributions and unfunded liability payments including additional discretionary payments (ADPs) and annual UAL prepayments.

Under SB 1413, CalPERS has implemented a CEPPT trust fund that allows public employers to prefund their future pension costs. The new program provides the state and public agencies an additional investment vehicle to accumulate assets over time to help manage long-term costs.

Establishing a CEPPT trust fund provides an opportunity for MBTA to continue to be a leader in perusing every opportunity to attack its pension costs and liabilities.

Trusts are a funding vehicle used by agencies to prefund the future costs of their retiree benefits as the employee services are rendered or to prefund future pension contributions. In the case of the CEPPT program, once funds are deposited into this IRS Section 115 irrevocable trust, they may not be withdrawn for any purpose other than funding the costs of the employer's pension contributions. These prefunding Trusts provide agencies with a fiscally sound option for ensuring they are able to meet their liability in the most cost-effective manner.

The CEPPT program receives pre-fund contributions from employers and invests those assets into public market asset classes. The contributions and the investment earnings are held in a higher-yielding trust fund dedicated exclusively to pay for future pension contributions that MBTA is required to send to CalPERS.

By joining the CEPPT Program, MBTA can help finance future costs in large part from the investment earnings provided by CalPERS. Just as the earnings from invested retirement contributions cover \$3 of every \$4 spent in pension benefits, this trust is expected to generate significant revenues to apply towards retirement obligations. Using both investment returns and the original contribution to pay the benefits during retirement is a sure path to rate stabilization and sustainable long-term benefits.

Some of the benefits of the CalPERS CEPPT Trust:

- Assets in the trust can be used to manage growing pension liabilities, including future normal costs and UAL payments.
- Contributions to the Trust, from both a funding and timing perspective, are controlled by MBTA and are voluntary.
- Promotes fiscal responsibility and accountability for MBTA to deal with long term pension liabilities and costs.
- MBTA can select an asset allocation strategy that matches its tolerance for risk, given the investment time horizon or may choose to utilize both CEPPT strategies concurrently.
- Assets held in trust allow for greater investment flexibility and risk diversification compared to MBTA's general investments.
- Assets can be used to stabilize rates – to offset unexpected contribution rate increases or be used as a rainy-day fund when revenues are impaired based on economic or other conditions.
- Potentially, favorable bond ratings if MBTA ever needed to take on any debt.
- MBTA has the flexibility to access trust assets any time, as long as it's used to pay employer pension obligations.
- The Trust is used to reimburse MBTA for CalPERS pension contributions or for making direct payments to CalPERS (ADPs or annual UAL prepayments).
- Provides effective cost management, low administrative fees, investment management, GASB compliant financial reporting, streamlined transfers, and an established working relationship with CalPERS.

STAFF RECOMMENDATION: 1) APPROVE THE CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST PROGRAM (CEPPT) AGREEMENT WITH CALPERS;

2) APPROVE THE DELEGATION OF AUTHORITY, APPOINTING THE GENERAL MANAGER, OFFICE MANAGER AND OFFICE MANAGER TO ADMINISTER AND REQUEST DISBURSEMENTS FROM CALIFORNIA EMPLOYER'S PENSION PREFUNDING TRUST;

3) APPROVE THE CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST PROGRAM (CEPPT) CERTIFICATION OF FUNDING POLICY;

4) APPROVE AN INITIAL FUNDING INVESTMENT OF \$10,034 MONTHLY PAYMENTS DURING FY 2021/22 FOR A TOTAL OF \$120,408 TO DEVELOP THE TRUST ACCOUNT

CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST PROGRAM

**AGREEMENT AND ELECTION
OF**

Morongo Basin Transit Authority

(NAME OF EMPLOYER)

**to Prefund Employer Contributions to a Defined Benefit
Pension Plan**

WHEREAS (1) Government Code (GC) Section 21711(a) establishes in the State Treasury the California Employers' Pension Prefunding Trust Fund (CEPPT), a special trust fund for the purpose of allowing eligible employers to prefund their required pension contributions to a defined benefit pension plan (each an Employer Pension Plan) by receiving and holding in the CEPPT amounts that are intended to be contributed to an Employer Pension Plan at a later date; and

WHEREAS (2) GC Section 21711(b) provides that the California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control of the administration and investment of the CEPPT, the purposes of which include, but are not limited to (i) receiving contributions from participating employers; (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds; and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the CEPPT and to deposit employer contributions into Employer Pension Plans in accordance with their terms; and

WHEREAS (3) **Morongo Basin Transit Authority**

(NAME OF EMPLOYER)

(Employer) desires to participate in the CEPPT upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the CEPPT upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Employer Contributions to a Defined Benefit Pension Plan (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The CEPPT is a trust fund that is intended to perform an essential governmental function (that is, the investment of funds by a State, political subdivision or 115 entity) within the meaning of Internal Revenue Code (Code) Section 115 and Internal Revenue Service Revenue Ruling 77-261, and as an Investment Trust Fund, as defined in Governmental Accounting Standards Board (GASB) Statement No. 84, Paragraph 16, for accounting and financial reporting of fiduciary activities from the

(4) The Board shall institute such procedures and processes as it deems necessary to administer the CEPPT, to carry out the purposes of this Agreement, and to maintain the tax-exempt status of the CEPPT. Employer agrees to follow such procedures and processes.

C. Employer Reports Provided for the Board's Use in Trust Administration and Financial Reporting and Employer Contributions

(1) Employer shall provide to the Board a defined benefit pension plan cost report on the basis of the actuarial assumptions and methods prescribed by Actuarial Standards of Practice (ASOP) or prescribed by GASB. Such report shall be for the Board's use in trust administration and financial reporting and shall be prepared at least as often as the minimum frequency required by applicable GASB Standards. This defined benefit pension plan cost report may be prepared as an actuarial valuation report or as a GASB compliant financial report. Such report shall be:

- 1) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
- 2) prepared in accordance with ASOP or with GASB; and
- 3) provided to the Board prior to the Board's acceptance of contributions for the reporting period or as otherwise required by the Board.

(2) In the event that the Board determines, in its sole discretion, that Employer's cost report is not suitable for the Board's purposes and use or if Employer fails to provide a required report, the Board may obtain, at Employer's expense, a report that meets the Board's trust administration and financial reporting needs. At the Board's option, the Board may recover the costs of obtaining the report either by billing and collecting such amount from Employer or through a deduction from Employer's Prefunding Account (as defined in Paragraph D(2) below).

(3) Employer shall notify the Board in writing of the amount and timing of contributions to the CEPPT, which contributions shall be made in the manner established by the Board and in accordance with the terms of this Agreement and any procedures adopted by the Board.

(4) The Board may limit Employer's contributions to the CEPPT to the amount necessary to fully fund the actuarial present value of total projected benefit payments not otherwise prefunded through the applicable Employer Pension Plan (Unfunded PVFB), as set forth in Employer's cost report for the applicable period. If Employer's contribution would cause the assets in Employer's Prefunding Account to exceed the Unfunded PVFB, the Board may refuse to accept the contribution. If Employer's cost report for the applicable period does not set forth the Unfunded PVFB, the Board may

CEPPT, then the residual Employer assets held in Employer's Prefunding Account may be returned to Employer.

E. Reports and Statements

(1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.

(2) The Board, at its discretion but at least annually, shall prepare and provide a statement of Employer's Prefunding Account reflecting the balance in Employer's Prefunding Account, contributions made during the period covered by the statement, investment income allocated during such period, and such other information as the Board may determine.

F. Disbursements

(1) Employer may receive disbursements from the CEPPT not to exceed, on an annual basis, the amount of the total annual Employer contributions to Employer's Pension Plan for such year.

(2) Employer shall notify the Board in writing in the manner specified by the Board of the persons authorized to request disbursements from the CEPPT on behalf of Employer.

(3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board, and the Board may rely conclusively upon such writing. The Board may, but is not required to, require that Employer certify or otherwise demonstrate that amounts disbursed from Employer's Prefunding Account will be used solely for the purposes of the CEPPT. However, in no event shall the Board have any responsibility regarding the application of distributions from Employer's Prefunding Account.

(4) No disbursement shall be made from the CEPPT which exceeds the balance in Employer's Prefunding Account.

(5) Requests for disbursements that satisfy the above requirements will be processed on at least a monthly basis.

(6) The Board shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements, and is under no duty to make any investigation or inquiry about the correctness of such instruction. In the event of any other erroneous disbursement, the extent of the Board's liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.

- (b) A disbursement of the assets in Employer's Prefunding Account; provided that the Board shall have no obligation to make such disbursement unless the Board determines that, in compliance with the Code, other law and accounting standards, and the Board's fiduciary duties, all of Employer's obligations for payment of defined benefit pension plan benefits and reasonable administrative costs of the Board have been satisfied. If the Board determines that the disbursement will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the disbursement. The amount to be disbursed shall be the amount in Employer's Prefunding Account as of the date of the disbursement (the "disbursement date") and shall include investment earnings up to an investment earnings allocation date preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement date by more than 150 days.

(6) After Employer's participation in the CEPPT terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate. To the extent that assets remain in Employer's Prefunding Account, this Agreement shall remain in full force and effect.

(7) If, for any reason, the Board terminates the CEPPT, the assets in Employer's Prefunding Account shall be paid to Employer to the extent permitted by law and Code Section 115 after retention of (i) an amount sufficient to pay the Unfunded PVFB as set forth in a current defined benefit pension plan(s) cost report prepared in compliance with ASOP and the requirements of Paragraph C(1), and (ii) amounts sufficient to pay reasonable administrative costs of the Board. Amounts retained by the Board to pay the Unfunded PVFB shall be transferred to (i) another Code Section 115 trust dedicated to prefunding Employer's required pension contributions, subject to the Board's determination that such transfer will satisfy applicable requirements of the Code, other law and accounting standards, and the Board's fiduciary duties or (ii) Employer's Pension Plan, subject to acceptance by Employer's Pension Plan.

(8) If Employer ceases to exist but Employer's Prefunding Account continues to exist, and if no provision has been made to the Board's satisfaction by Employer with respect to Employer's Prefunding Account, the Board shall be permitted to identify and appoint a successor to Employer under this Agreement, provided that the Board first determines, in its sole discretion, that there is a reasonable basis upon which to identify and appoint such a successor and provided further that such successor agrees in writing to be bound by the terms of this Agreement. If the Board is unable to identify or appoint a successor as provided in the preceding sentence, then the Board is authorized to appoint a third-party administrator or other successor to act on behalf of Employer under this Agreement and to otherwise carry out the intent of this Agreement with respect to Employer's Prefunding Account. Any and all costs associated with such appointment shall be paid from the assets attributable to Employer's Prefunding Account. At the Board's option, and subject to acceptance by Employer's Pension Plan,

Filing in person, deliver to:
CalPERS Mailroom
CEPPT
400 Q Street
Sacramento, CA 95811

For Employer:

Morongo Basin Transit Authority
62405 Verbena Road
Joshua Tree, CA 92252

(b) Either party to this Agreement may, from time to time by notice in writing served upon the other, designate a different mailing address to which, or a different person to whom, all such notices thereafter are to be addressed.

(3) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of this Agreement shall survive the termination of this Agreement.

(4) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

(5) Necessary Acts; Further Assurances

The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

(6) Incorporation of Amendments to Applicable Laws and Accounting Standards

Any references to sections of federal or state statutes or regulations or accounting standards shall be deemed to include a reference to any amendments thereof and any successor provisions thereto.

BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
ARNITA PAIGE
DIVISION CHIEF, PENSION CONTRACT AND PREFUNDING PROGRAMS
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

To be completed by CalPERS

The effective date of this Agreement is: _____



California Public Employees' Retirement System
California Employers' Pension Prefunding Trust (CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

Delegation of Authority to Request Disbursements California Employers' Pension Prefunding Trust (CEPPT)

RESOLUTION OF THE

Board of Directors

(GOVERNING BODY)

OF THE

Morongo Basin Transit Authority

(NAME OF EMPLOYER)

The Board of Directors delegates to the incumbents
(GOVERNING BODY)

in the positions of General Manager and
(TITLE)

Office Manager, and/or
(TITLE)

Operations Manager authority to request on behalf of the
(TITLE)

Employer disbursements from the Pension Prefunding Trust and to certify as to the purpose
for which the disbursed funds will be used.

By _____

Title Chairperson

Witness _____

Date _____



California Public Employees' Retirement System
California Employers' Pension Prefunding Trust (CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

California Employers' Pension Prefunding Trust (CEPPT) CERTIFICATION OF FUNDING POLICY

EMPLOYER NAME: Morongo Basin Transit Authority

SECTION I: CEPPT Asset Allocation Strategy Selection

As the employer, I certify that my agency chooses the following CEPPT asset allocation strategy (select one):

CEPPT Asset Allocation Strategy	10 Year Expected Rate of Return	Expected Volatility (Standard Deviation)
<input type="checkbox"/> Strategy 1	5.0%	8.2%
<input checked="" type="checkbox"/> Strategy 2	4.0%	5.2%
<input type="checkbox"/> Concurrent Enrollment	-	-

SECTION II: Contributions and Reimbursements

As the employer, I certify that we intend to make CEPPT contributions and request eligible reimbursements in the following manner:

Contributions:

We intend to make an initial contribution of \$ 10,034 on or around 07/2021.
(MM/YYYY)

For fiscal year ending June 30, 2022 we intend to contribute the estimated following amount(s) in:
(YYYY)

Strategy 1: \$ _____ and/or

Strategy 2: \$ 120,408

For fiscal year ending June 30, _____ we intend to contribute the estimated following amount(s) in:
(YYYY)

Strategy 1: \$ _____ and/or

Strategy 2: \$ _____



CalPERS

California Public Employees' Retirement System
California Employers' Pension Prefunding Trust
(CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

California Employers' Pension Prefunding Trust (CEPPT) CERTIFICATION OF FUNDING POLICY

We understand we will be asked to provide information to CalPERS as required to facilitate compliance with Governmental Accounting Standards Board (GASB) reporting requirements and we agree to provide this information to CalPERS on a timely basis.

We understand that CEPPT will be reported in aggregate as a fiduciary fund for CalPERS reporting. CEPPT assets will not be reported under GASB 67/68.

We understand that the cash flow information provided in Section II are estimated amounts and is being used for CEPPT asset management purposes. There is no implied commitment to contribute or reimburse.

Morongo Basin Transit Authority

Employer Name

Mark Goodale

Printed Name of Person Signing the Form

General Manager

Title of Person Signing the Form

Signature

Date

Cheri Holsclaw

Designated Employer Contact Name

Office Manager

Title of Designated Employer Contact

760-366-2986

Phone #

cheri@mmbtabus.com

Email Address

CEPPT Strategy 2



December 31, 2020

Objective

The CEPPT Strategy 2 portfolio seeks to provide capital appreciation and income consistent with its strategic asset allocation. There is no guarantee that the portfolio will achieve its investment objective.

Strategy

The CEPPT Strategy 2 portfolio is invested in various asset classes that are passively managed to an index. CalPERS periodically adjusts the composition of the portfolio in order to match the target allocations. Generally, equities are intended to help build the value of the employer's portfolio over the long term while bonds are intended to help provide income and stability of principal. Also, strategies invested in a higher percentage of equities seek higher investment returns (but assume more risk) compared with strategies invested in a higher percentage of bonds.

Compared with CEPPT Strategy 1, this portfolio has a lower allocation to equities and a higher allocation to bonds. Historically, funds with a lower percentage of equities have displayed less price volatility and, therefore, this portfolio may experience comparatively less fluctuation of value. Employers that seek greater stability of value, in exchange for possible lower investment returns, may wish to consider this portfolio.

CalPERS Board may change the list of approved asset classes in composition as well as targeted allocation percentages and ranges at any time.

Assets Under Management

As of the specified reporting month-end:

CEPPT Strategy 2	Annual Expense Ratio
\$8,025,699	0.25%

Composition

Asset Class Allocations and Benchmarks

The CEPPT Strategy 2 portfolio consists of the following asset classes and corresponding benchmarks:

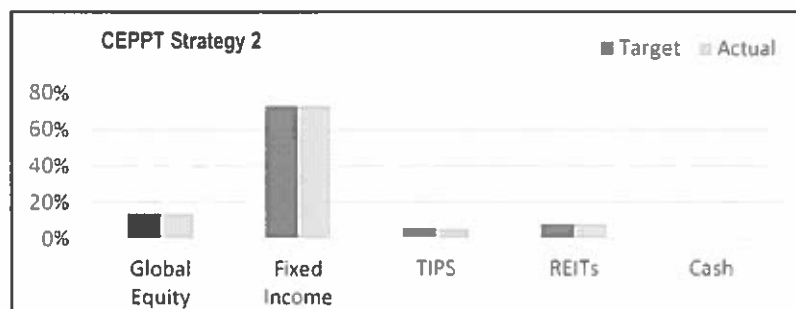
Asset Class	Target Allocation	Target Range	Benchmark
Global Equity	14%	± 5%	MSCI All Country World Index IMI (net)
Fixed Income	73%	± 5%	Bloomberg Barclays U.S. Aggregate Bond Index
Treasury Inflation-Protected Securities ("TIPS")	5%	± 3%	Bloomberg Barclays U.S. TIPS Index, Series L
Real Estate Investment Trusts ("REITs")	8%	± 5%	FTSE EPRA/NAREIT Developed Index (net)
Cash	-	+ 2%	91 Day Treasury Bill

Portfolio Benchmark

The CEPPT Strategy 2 benchmark is a composite of underlying asset class market indices, each assigned the target weight for the asset class it represents.

Target vs. Actual Asset Class Allocations

The following chart shows policy target allocations compared with actual asset allocations as of the specified reporting month-end. CalPERS may temporarily deviate from the target allocation for a particular asset class based on market, economic, or other considerations.



CEPPT Strategy 2 Performance as of December 31, 2020

	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	10 Years*	Since Inception (January 1, 2020)
Gross Return ^{1,3}	1.22%	3.86%	5.92%	-	-	-	-	8.79%
Net Return ^{2,3}	1.20%	3.80%	5.80%	-	-	-	-	8.54%
Benchmark returns	1.20%	3.83%	5.81%	-	-	-	-	8.66%
Standard Deviation ⁴	-	-	-	-	-	-	-	-

Performance quoted represents past performance, which is no guarantee of future results that may be achieved by the fund.

* Returns for periods greater than one year are annualized.

¹ Gross performance figures are provided net of SSGA operating expenses.

² Net performance figures deduct all expenses to the fund, including investment management, administrative and recordkeeping fees.

³ See the Expenses section of this document.

⁴ Standard deviation is based on gross returns.

CEPPT Strategy 2



December 31, 2020

General Information

Information Accessibility

The CEPPT Strategy 2 portfolio consists of assets managed internally by CalPERS and/or by external managers. Since it is not a mutual fund, a prospectus is not available and daily holdings are not published. CalPERS provides a quarterly statement of the employer's account and other information about the CEPPT. For total market value, detailed asset allocation, investment policy and performance information, please visit our website at www.calpers.ca.gov.

Portfolio Manager Information

The CalPERS Board, through its Investment Committee, directs the CEPPT investment strategy based on policies approved by the Board of Administration. State Street Global Advisors (SSGA) manages all underlying investments for CEPPT, which includes: Global Equity, Fixed Income, Real Estate Investment Trusts, and Treasury Inflation-Protected Securities.

Custodian and Record Keeper

State Street Bank serves as custodian for the CEPPT. Northeast Retirement Services serves as recordkeeper.

Expenses

CEPPT is a self-funded trust in which participating employers pay for all administrative and investment expenses. Expenses reduce the gross investment return by the fee amount. The larger the expenses, the greater reduction of investment return. Currently, CEPPT expense ratios are 0.25%. This equates to \$2.50 per \$1,000 invested. The expenses consist of administrative expenses borne by CalPERS to administer and oversee the Trust assets, investment management and administrative fees paid to SSGA to manage all asset classes, and recordkeeping fees paid to Northeast Retirement Services to administer individual employer accounts. The expenses described herein are reflected in the net asset value per unit. The expense ratio is subject to change at any time and without prior notification due to factors such as changes to average fund assets or market conditions. CalPERS reviews the operating expenses annually and changes may be made as appropriate. Even if the portfolio loses money during a period, the expenses will still be charged.

What Employers Own

Each employer invested in CEPPT Strategy 2 owns units of this portfolio, which invests in pooled asset classes managed by CalPERS and/or external advisors. Employers do not have direct ownership of the securities in the portfolio.

Price

The value of the portfolio changes daily based upon the market value of the underlying securities. Just as prices of individual securities fluctuate, the portfolio's value also changes with market conditions.

Principal Risks of the Portfolio

The CEPPT fund is a trust fund dedicated to prefunding employer contributions to defined benefit pension plans for eligible state and local agencies. CEPPT is not, however, a defined benefit plan. There is no guarantee that the portfolio will achieve its investment objectives or provide sufficient funding to meet employer obligations.

An investment in the portfolio is not a bank deposit, nor is it insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC), CalPERS, the State of California or any other government agency.

There are risks associated with investing, including possible loss of principal. The portfolio's risk depends in part on the portfolio's asset class allocations and the selection, weighting and risks of the underlying investments. For more information about investment risks, please see the document entitled "CEPPT Principal Investment Risks" located at www.calpers.ca.gov.

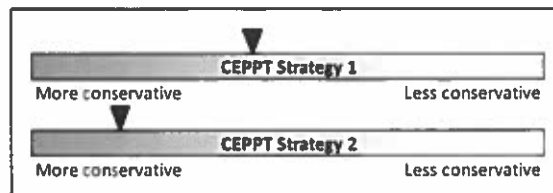
Fund Performance

Performance data shown on page 1 represents past performance and is no guarantee of future results. The investment return and principal value of an investment will fluctuate so that an employer's units, when redeemed, may be worth more or less than their original cost. Current performance may be higher or lower than historical performance data shown. For current performance information, please visit www.calpers.ca.gov and follow the links to California Employers' Pension Prefunding Trust.

CEPPT Strategy Risk Levels

CalPERS offers employers the choice of one of two investment strategies. Projected risk levels among risk strategies vary, depending upon the target asset class allocations. Generally, equities carry more risk than fixed income securities.

Asset Class Target Allocations	Strategy 1	Strategy 2
Global Equity	40%	14%
Fixed Income	47%	73%
Treasury-Inflation Protected Securities	5%	5%
Real Estate Investment Trusts	8%	8%



Morongo Basin Transit Authority
Funding Alternatives for CEPPT - Prefunding of Unfunded Accrued Liability¹

Fiscal Ending	CalPERS Schedules (7.00%) ²									5.00% Alternatives ⁴					
	Current Schedule ³			15-Year Alternative ³			10-Year Alternative ³			15-Year Alternative			10-Year Alternative		
	Miscellaneous	PEPRA	Total	Miscellaneous	PEPRA	Total	Miscellaneous	PEPRA	Total	Miscellaneous	PEPRA	Total	Miscellaneous	PEPRA	Total
06/30/2021	\$77,439	\$5,221	\$82,660	\$112,855	\$4,126	\$116,981	\$146,346	\$5,350	\$151,696	\$116,282	\$4,126	\$120,408	\$156,308	\$5,350	\$161,658
06/30/2022	87,690	5,849	93,539	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2023	93,712	6,506	100,218	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2024	100,112	2,726	102,838	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2025	103,207	2,847	106,054	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2026	105,932	2,912	108,844	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2027	108,732	2,979	111,711	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2028	111,615	3,046	114,661	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2029	114,570	3,117	117,687	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2030	117,611	3,188	120,799	112,855	4,126	116,981	146,346	5,350	151,696	116,282	4,126	120,408	156,308	5,350	161,658
06/30/2031	120,730	3,263	123,993	112,855	4,126	116,981	0	0	0	116,282	4,126	120,407	0	0	0
06/30/2032	118,593	3,339	121,932	112,855	4,126	116,981	0	0	0	116,282	4,126	120,408	0	0	0
06/30/2033	99,700	3,420	103,120	112,854	4,125	116,979	0	0	0	116,282	4,125	120,407	0	0	0
06/30/2034	94,622	3,497	98,119	112,855	4,126	116,981	0	0	0	116,282	4,126	120,408	0	0	0
06/30/2035	86,718	3,580	90,298	112,854	4,125	116,979	0	0	0	116,282	4,125	120,407	0	0	0
06/30/2036	73,047	2,982	76,029	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2037	64,687	2,349	67,036	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2038	55,814	1,419	57,233	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2039	48,774	0	48,774	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2040	44,142	0	44,142	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2041	31,028	0	31,028	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2042	29,649	0	29,649	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2043	23,380	0	23,380	0	0	0	0	0	0	0	0	0	0	0	0
06/30/2044	9,267	0	9,267	0	0	0	0	0	0	0	0	0	0	0	0
Unfunded Liability ⁵	1,063,240	38,869	1,102,109	1,063,240	38,869	1,102,109	1,063,240	38,869	1,102,109	1,236,774	38,869	1,275,643	1,236,774	38,869	1,275,643
Interest Paid	857,531	23,371	880,902	629,583	23,016	652,599	400,220	14,631	414,851	507,456	23,016	530,472	326,306	14,631	340,937
Total Contributions	1,920,771	62,240	1,983,011	1,692,823	61,885	1,754,708	1,463,460	53,500	1,516,960	1,744,230	61,885	1,806,115	1,563,080	53,500	1,616,580
Savings from Current Schedule						\$228,303			\$466,051			\$176,896			\$366,431

Notes:

¹ Employer payment toward amortization bases as of June 30, 2019. Contributions toward employer normal cost are not included in this analysis.


² From CalPERS Actuarial Valuation as of June 30, 2019 for the Miscellaneous Plan of the Morongo Basin Transit Authority and the Actuarial Valuation as of June 30, 2019 for the PEPRA Miscellaneous Plan of the Morongo Basin Transit Authority.

³ See Page 14 of the respect valuation report.

⁴ DFA alternatives based on 10-year expected return for the elected CEPPT 1 asset allocation strategy.

⁵ Unfunded accrued liability determined by CalPERS is \$1,063,240 using a 7.00% discount rate; equivalent value of amortization schedule is \$1,236,774 using 5.00% discount rate.

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: March 17, 2021

RE: Approval of Token Transit (Cashless Fare System)

Staff requests the authorization to enter into a three-year agreement with Token Transit for the licensing and equipment for the implementation of Token Transit in the 2021/22 Fiscal Year. The three-year agreement will be between the MBTA and Token Transit but paid through funding by SBCTA. At the conclusion of three-years, staff will evaluate its effectiveness and if the Board decided to continue using Token Transit, ongoing maintenance fees would then be paid through MBTA's Operating Budget.

Background: In cooperation and coordination with other transit agencies to make a one size fits most, fare payments system within the county is a goal that MBTA and SBCTA are looking to achieve. Staff has been in numerous conversations with SBCTA and Token Transit reps in learning the benefits of adding an additional layer of fare paying options to the residents of the county.

Token Transit is a single mobile ticketing and pass distribution platform for public transit agencies nationwide. This program will allow riders;
To purchase and use passes purchased from the apps that the rider already uses such as Google Maps, TransitApp, Moovit and others. Provides an opportunity for MBTA to partner with social service agencies and employers to instantly distribute passes to riders through email or text messages. Provides a 100% turnkey mobile ticketing platform and greatly reduces the need for operators handling fares and the reduction of internal fare reconciliation.

This system also provides the operator with solid validation methods to minimize fare evasion or misuse to pass media. This can be done through visual ticketing, Transit Pass Validators and proof of payment inspection.

STAFF RECOMMENDATION: AUTHORIZE STAFF TO ENTER INTO A THREE-YEAR AGREEMENT WITH TOKEN TRANSIT BEGINNING FY 2021/22



Token Transit

Public Transit Mobile Ticketing

130

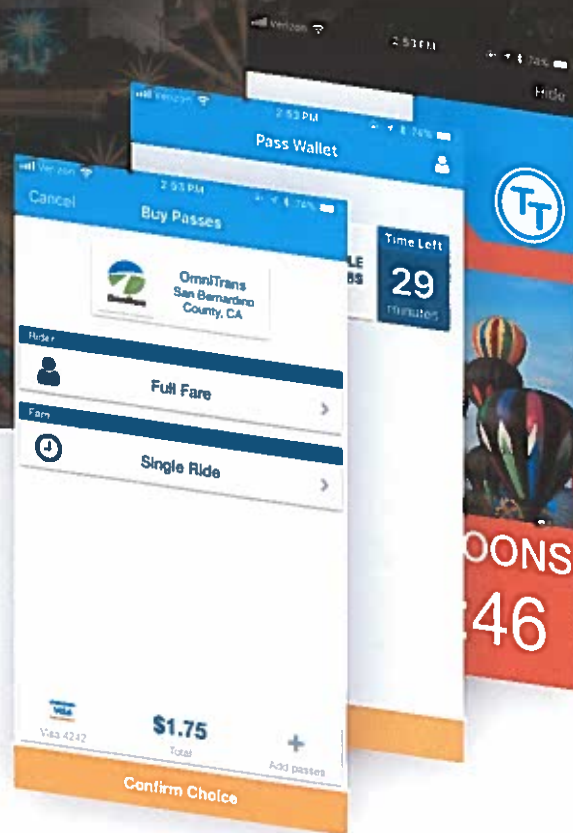
Agencies
Nationwide

375k

User
Signups

1

Hour to Launch



Token Transit is a single mobile ticketing and pass distribution platform for public transit agencies nationwide.

Riders download the Token Transit app, buy transit passes and use their phone as fare media.

Agencies can launch Token Transit in hours, realize their pass distribution potential and analyze the wealth of ridership data.

Token Transit Features



Premier Mobile Ticketing App

- Buy a bus pass in seconds
- Fully accessible, in any language
- One app for many agencies



Pass Distribution Platform

- Distribute passes with a click
- Passes delivered by text message
- Partner with employers, schools



Data Analytics

- Detailed analytics dashboard
- Track sales, activations and uses
- Integrates with existing backends



Successful Nationwide

- Trusted by over 130 transit agencies
- Works for agencies of all sizes
- Growing national network



Fastest Agency Onboarding

- Get started in 1 hour or less
- Clear, detailed launch checklists
- Turn-key software solution



Bluetooth Beacon Validation

- Fast phone tap boarding
- Approved for reporting NTD data
- Stop-level origin/destination data

References

- **Big Blue Bus** Santa Monica, CA
- **RTC Washoe** Reno, NV
- **OmniTrans** San Bernardino, CA
- **StarTran** Lincoln, NE
- **Golden Empire Transit** Bakersfield, CA

What Agencies Say

OmniTrans implemented Token Transit as a mobile digital outlet and our riders couldn't have been happier. 91% of riders using Token Transit were satisfied. OmniTrans riders also ranked Token Transit with Net Promoter Score of 70, which places Token Transit as an elite customer-focused company, not just within transit, but amongst all industries.

- Jeremiah Bryant, Service Planning Manager, OmniTrans

Token Transit, Inc.

tokentransit.com

415-918-6770

info@tokentransit.com

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Joe Meer, Procurement Director
DATE: March 18, 2021
RE: Procurement PowerPoint Update

Joe Meer, Procurement Director, will present a PowerPoint presentation.

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

MORONGO BASIN TRANSIT AUTHORITY

To: MBTA Board of Directors

From: Mark Goodale, GM 

Date: March 17, 2021

Re: FY 2021/22 Draft MBTA Operating and Capital Budgets

Presented for your review is MBTA's FY 2021/22 Draft Operating and Capital Budgets.

Revenue Summary -

- Conservative estimate of fares to collect in the FY21 budget is \$200,000.
- Federal (5311) funding for FY22 is \$421,203, estimated to be approximately the same as FY21.
- Other \$20,639 – CNG Fuel Sold, Interest, etc.
- Measure I Operations Funds - \$140,500. Measure I, a half-cent sales tax collected throughout San Bernardino County for transportation improvements for service to the Senior and Disabled.
- AB2766- MDAQMD - \$40,000. On-going fixed apportionment. AB2766 is a bill that authorizes a \$6 motor vehicle registration fee surcharge to provide funds to local jurisdictions that assist in the reduction of mobile source emissions (such as funding of transit operations)
- LTF available for transit operations is \$3,553,400 budgeted to cover operating expenses. LTF comes from .25% of sales tax generated within the County. The Transportation Development Act (TDA) provides the Local Transportation Fund (LTF), which is a major source of funding for public transportation. These funds are for the development and support of public transportation needs that exist in the basin and are allocated to area of each county based on taxable sales and fare revenue.

Operating Expenses

Lines 10 thru 69 are the projected expenses for the MBTA. The following are key assumptions and components used in the budgeting process for developing these numbers as well as highlights for key cost drivers. The 1.9% COLA is based on the increase cost of consumables as noted in the Consumer Pricing Index.

Administration expenses are anticipated to decrease by 5.96% when compared to FY20/21

- Line 10–11; one point nine (1.9%) COLA
- Line 12; one point nine (1.9%) COLA plus the programmed 5% merit steps
- Line 13; one point nine (1.9%) COLA
- Line 15; increase in Payroll Taxes

Maintenance expenses are anticipated to decrease by 2.34% when compared to FY20/21

- Lines 30–33; one point nine percent (1.9%) COLA plus the programmed 5% merit steps. Wages in Utility Worker decrease due to new employee in that position
- Line 34; Payroll Taxes- six point nine percent (6.90%) increase
- Line 39; Parts- one point nine percent (1.9%) CPI increase
- Line 40; Parts- one point nine percent (1.9%) CPI increase
- Line 46; Facility Supplies- twenty percent (20%) increase due to increased costs of personal protective equipment and cleaning supplies
- Line 48; Shelter Maintenance- one point nine percent (1.9%) CPI increase

Operations expense are scheduled to increase ten-point two nine percent (10.29%) when compared to FY20/21

- Line 51- 54; Operations Wages- one point nine percent (1.9%) COLA plus the programmed 5% merit steps
- Line 56; Health and Welfare- seventy-six point eight-five percent (76.85%) increase due to the prefunding of California Employers Retiree Benefit Trust (CERBT)
- Line 57; Retirement- five point seventy-two percent (5.72%) increase due to the prefunding of California Employers Pension Prefunding Trust (CEPPT)
- Line 59; Workers Comp- thirty-four percent increase (34%), due to hard market rates
- Line 64; Tel/Cell/Internet/Fax Etc.- four-point two percent (4.20%) increase
- Line 65; Radio Expense- ten percent increase (10%)
- Line 68; Insurance– Early estimate amount expects a three percent (3%) increase, final amount will be reflected in final draft at May’s Meeting.

** Inflation and COLA amount is based Riverside-San Bernardino-Ontario CPI “All Items” for 12/2019 to 12/2020.*

Capital Budget

The FY 2021/22 Capital budget is included in lines 73-81 which total \$957,446. This includes the following:

STAF (\$257,104) Operations Support equipment, Cashless Fare System (Token Transit), Revenue Vehicle Replacements and Bus Stop Improvements

LCTOP – (\$86,421) Partial funding for Zero Emission Pilot Vehicle

ARTICLE 3- (\$30,621) Bus Stop Improvements

CMAQ – (\$175,575) Revenue Vehicle Replacements

LTF – (\$280,000) MBTA Reserves

SGR – (\$127,115); Lines 73,74,76 and 77; for Engine Overhauls, Shop Equipment, Facility Repairs Shop Vehicle Replacement. Additional funding from competitive grants will continue to be sought after and will be added to budget as agency is awarded during the fiscal year.

TREP Budget

TREP represented in lines 83-86; this program is funded by a 5310 Caltrans grant to administer the program. This is a volunteer driver mileage reimbursement program and is designed to “help fill the transportation gaps that exist in the Basin, helping people in inaccessible parts of MBTA’s service area to get to town for lifeline services”. Revenue- \$117,668 / Expenses- \$117,668

Procurement Budget

Lines 88-90 represents the MBTA’s Bus Procurement Program’s revenues and expenditures.

MBTA’s Procurement Program is an arrangement with the California Association for Coordinated Transportation (CalACT) wherein access to MBTA’s vehicle contracts and bus specifications is granted to the association’s membership for a procurement fee shared equally between the agency and CalACT. In the absence of a state contract for buses, the majority of transit agencies in the state were using the MBTA bus bid to purchase their vehicles. This year we are conservatively projecting \$275,000 in additional income from the program.

Staff requests that the following activities receive continued funding from the procurement project.

- Allocation of \$50,000 to the Transit Assistance Grant (TAG) program approved by the board. The TAG program is designed to assist local agencies and non-profits in the Basin with implementation of transportation programs that improve access to or augment MBTA services. Groups that were funded last year included operations support to Reach Out Morongo Basin, the Morongo Basin Healthcare District, Unity Home, Family Assistance Program and Morongo Basin ARCH
- \$135,000 to be set aside to cover any expenses that may be occurred for the administration of the procurement program including the Procurement Director’s wages.

As in the past, staff advises that this revenue source is dependent on environmental factors not under the control of MBTA and the availability of current personnel.

Taxi Budget

Line 92-93; Continue Revenue and Administrative expenses for Taxi Regulatory activities. Decrease in revenue due to fewer cab and companies in operation. Revenue: \$7,080 & Expenses: \$11,346. MBTA has a reserve from revenue generated in previous years.

Conclusion

Staff presents to you a fully supported budget that projects five-point two four percent (5.24%) increase from FY20/21 approved budget.

Reference Materials:

- Exhibit A- Proposed Budgets
- 2021/22 Taxi Budget

**STAFF RECOMMENDATION: REVIEW, DISCUSS AND PROVIDE DIRECTION TO STAFF
(NO ACTION)**

MBTA 2021-22 DRAFT BUDGET

Operations Budget

Line	Revenue Section	Approved FY21 Budget	FY 2021 Estimate	Proposed FY22 Budget	Notes	% Chg.
1	Passenger Fares	\$ 200,000	\$ 196,230	\$ 200,000		0.00%
2	LCTOP CMC Subsidy	\$ 77,065	\$ 77,065	\$ -		100.00%
3	FTA Section 5311	\$ 421,203	\$ 421,203	\$ 421,203		0.00%
4	Other	\$ 15,041	\$ 26,237	\$ 20,639	Increased CNG Sales	37.22%
5	Measure I	\$ 92,800	\$ 92,800	\$ 140,500		51.40%
6	AB 2766	\$ 40,000	\$ 40,000	\$ 40,000		100.00%
7	LTF	\$ 2,836,359	\$ 2,836,359	\$ 3,553,400		-100.00%
8	CARES Act (Supplement 5311)	\$ 475,517	\$ 475,517	\$ -	Coronavirus Aid Security Act	-100.00%
9	Total Revenues:	\$ 4,157,985	\$ 4,165,412	\$ 4,375,742		5.24%

Line	Administrative Expenses	Approved FY21 Budget	FY 2021 Estimate	Proposed FY22 Budget	Notes	% Chg.
10	General Manager	\$ 117,843	\$ 118,100	\$ 120,082	1.9% COLA	1.90%
11	Office Manager	\$ 89,604	\$ 89,604	\$ 91,306	1.9% COLA	1.90%
12	Office Clerk (1)	\$ 54,402	\$ 54,402	\$ 58,155	1.9% COLA + Merit	6.90%
13	Office Clerk (2)	\$ 20,277	\$ 20,277	\$ 20,663	1.9% COLA	1.90%
14	Board Meetings	\$ 7,000	\$ 3,800	\$ 4,900		-30.00%
15	Payroll taxes	\$ 7,379	\$ 8,274	\$ 7,888		6.90%
16	Health & Welfare	\$ 77,256	\$ 80,152	\$ 78,780		1.97%
17	Retirement	\$ 50,103	\$ 48,262	\$ 50,215	Employer Rate per CalPERS	0.22%
18	Mileage	\$ 5,000	\$ 1,030	\$ 5,000		0.00%
19	Outside Services	\$ 54,601	\$ 36,680	\$ 45,640		-16.41%
20	Prof. Fees	\$ 77,445	\$ 46,796	\$ 58,796		-24.08%
21	Leases/Rents/Software	\$ 7,112	\$ 4,080	\$ 5,712		-19.68%
22	Utilities	\$ 101,500	\$ 105,078	\$ 105,078		3.53%
23	Marketing/Promotions	\$ 45,493	\$ 27,058	\$ 40,493		-10.99%
24	Office Supplies	\$ 21,245	\$ 12,234	\$ 16,882		-20.53%
25	Postage	\$ 2,997	\$ 1,500	\$ 2,400		-19.92%
26	Printing & Reproduction	\$ 16,971	\$ 7,880	\$ 12,071		-28.87%
27	Training/Meetings	\$ 29,662	\$ 14,831	\$ 14,831		-50.00%
28	Interest Exp.	\$ 2,000	\$ -	\$ 2,000		0.00%
29	Total Administration:	\$ 787,891	\$ 680,037	\$ 740,893		-5.96%

Line	Maintenance Expenses	Approved FY21 Budget	FY 2021 Estimate	Proposed FY22 Budget	Notes	% Chg.
30	Lead Tech Supervisor	\$ 82,884	\$ 82,884	\$ 88,603	1.9% COLA + Merit	6.90%
31	Mechanic	\$ 68,075	\$ 68,075	\$ 72,772	1.9% COLA + Merit	6.90%
32	Utility Worker	\$ 42,024	\$ 42,024	\$ 38,147	1.9% COLA. New personnel	-9.22%
33	Maint Admin	\$ 20,277	\$ 20,277	\$ 20,663	1.9% COLA	1.90%
34	Payroll Taxes	\$ 3,489	\$ 3,724	\$ 3,730		6.90%
35	Health & Welfare	\$ 29,364	\$ 15,042	\$ 29,364		0.00%
36	Retirement	\$ 17,816	\$ 13,562	\$ 17,651	Employer Rate per CalPERS	-0.92%
37	Uniforms	\$ 4,000	\$ 1,804	\$ 2,500		-37.50%
38	Outside Services	\$ 49,187	\$ 83,132	\$ 49,187		0.00%
39	Parts*	\$ 55,279	\$ 47,990	\$ 56,329		1.90%
40	Fluids*	\$ 14,974	\$ 8,116	\$ 15,259	Projected Cost increase	1.90%
41	Tires*	\$ 76,799	\$ 44,310	\$ 55,000		-28.38%
42	Accident Repair	\$ 26,369	\$ -	\$ 26,369	Deductible costs	0.00%
43	Tools	\$ 2,206	\$ 482	\$ 2,206		0.00%
44	Consulting	\$ 2,606	\$ 30	\$ 2,606		0.00%
45	Shop Supplies	\$ 5,990	\$ 2,896	\$ 4,000		-33.22%
46	Facility Supplies	\$ 20,878	\$ 69,718	\$ 25,054	Increase cost to cleaning supplies and PPE	20.00%
47	Training/Meetings	\$ 8,674	\$ 1,376	\$ 6,174		-28.82%
48	Shelter Maintenance	\$ 2,732	\$ 2,708	\$ 2,784		1.90%
49	CNG Stations Maintenance	\$ 115,874	\$ 70,188	\$ 115,874	Increased repair frequency and parts costs	0.00%
50	Total Maintenance:	\$ 649,498	\$ 578,338	\$ 634,273		-2.34%

Line	Operations Expenses	Approved FY21 Budget	FY 2021 Estimate	Proposed FY22 Budget	Notes	% Chg.
51	Operations Manager	\$ 99,312	\$ 99,312	\$ 106,165	1.9% COLA + Merit	6.90%
52	Safety & Training Supervisor	\$ 49,736	\$ 49,736	\$ 53,168	1.9% COLA + Merit	6.90%
53	Operator Wages	\$ 926,913	\$ 996,907	\$ 928,353	1.9% COLA + Merits	0.16%
54	Dispatch Wages	\$ 173,694	\$ 180,269	\$ 176,952	1.9% COLA + Merits	1.88%
55	Payroll Taxes	\$ 29,992	\$ 29,047	\$ 30,351		1.20%
56	Health & Welfare	\$ 251,566	\$ 220,958	\$ 444,904	New CERBT Trust	76.85%
57	Retirement	\$ 217,374	\$ 226,168	\$ 229,799	New CEPPT Trust	5.72%
58	Safety Incentive Program	\$ 8,800	\$ 8,200	\$ 8,800		0.00%
59	Workers' Comp.	\$ 257,138	\$ 216,734	\$ 347,000	Increased Rates (Prism Provided)	34.95%
60	Other Employee Exp.	\$ 23,388	\$ 10,596	\$ 19,988		-14.54%
61	Mileage	\$ 1,800	\$ 210	\$ 1,850		2.78%
62	Uniforms	\$ 13,254	\$ 15,672	\$ 11,152		-15.86%
63	Outside Services	\$ 16,325	\$ 33,060	\$ 16,635		1.90%
64	Tel/cell/internet/fax etc.	\$ 31,323	\$ 27,450	\$ 32,638		4.20%
65	Radio Exp.	\$ 10,000	\$ 12,516	\$ 11,000		10.00%
66	Fuel	\$ 230,958	\$ 142,910	\$ 192,506		-16.65%
67	Training/Meetings	\$ 4,400	\$ -	\$ 4,400		0.00%
68	Insurance	\$ 340,964	\$ 246,018	\$ 351,256	Early estimated amount /Increased CalTIP r	3.02%
69	Deferred Comp Match	\$ 33,660	\$ 31,112	\$ 33,660	Increased Employee Participation	0.00%
70	Total Operations:	\$ 2,720,596	\$ 2,546,875	\$ 3,000,576		10.29%

71	Grand Total Operations:	\$ 4,157,985	\$ 3,805,250	\$ 4,375,742		5.24%
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Capital Budget

Line	FY 21-22 Capital Budget	STAF	ART 3	CMAQ	SGR	LTF	LCTOP	TOTAL
72	Operations Support Equipment	\$ 25,000						\$ 25,000
73	Engine Overhauls				\$ 35,000			\$ 35,000
74	Shop Equipment				\$ 15,000			\$ 15,000
75	Cashless Fare System (TT)	\$ 103,200						\$ 103,200
76	Facility Facelift Repairs				\$ 38,115			\$ 38,115
77	Shop Vehicle Replacement				\$ 39,000			\$ 39,000
78	Zero Emission Pilot Bus						\$ 86,421	\$ 86,421
79	Revenue Vehicle Replacements	\$ 111,501		\$ 175,575				\$ 287,076
80	Adobe & Raymond Bus Stop	\$ 17,403	\$ 30,621					\$ 48,024
81	MBTA Reserves					\$ 280,610		\$ 280,610
82	Total Capital Budget:	\$ 257,104	\$ 30,621	\$ 175,575	\$ 127,115	\$ 280,610	\$ 86,421	\$ 957,446

TREP Budget

Line	FY 21-22 Trep Budget	Revenue	Expenses	TOTAL
83	5310 Grant Award	\$ 117,668		\$ 117,668
84	Program Administrator		\$ 7,405	\$ (7,405)
85	Client Relations Clerk		\$ 34,663	\$ (34,663)
86	Mileage Reimbursements		\$ 75,600	\$ (75,600)
87	Total TREP Budget:	\$ 117,668	\$ 117,668	\$ -

Procurement Budget

Line	FY 21-22 Procurement Budget	Revenue*	Expenses	TOTAL
88	Procurement Bid Income	<i>Conservative Estimate</i>	\$ 275,000	\$ 275,000
89	TAG Program		\$ 50,000	\$ (50,000)
90	Procurement Bid Expenses	<i>Director, Consulting, Legal, Meetings, etc.</i>	\$ 135,000	\$ (135,000)
91	Total Procurement Budget:	\$ 275,000	\$ 185,000	\$ 90,000

*Revenue estimate-based on expected sales. To be incorporated into support funding upon receipt.

Taxi Budget

Line	FY 21-22 Taxi Budget	Revenue	Expenses	TOTAL
92	Revenue	\$ 7,080		\$ 7,080
93	Administrative Expenses		\$ 11,346	\$ (11,346)
94	Total Taxi Budget:	\$ 7,080	\$ 11,346	\$ (4,266)

EXHIBIT B

**MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
FY 2021/22 BUDGET**

		FY 19/20 Budget	FY 19/20 Estimate	Proposed FY 20/21	Notes
Line	Administrative Exp.				
1	Legal Expenses	3,000.00	0.00	0.00	
2	Insurance	3,000.00	3,000.00	3,000.00	
3	Taxicab Administrator	3,132.24	5,595.67	2,496.00	
4	Office Clerk	2,287.08	3,242.84	2,500.00	
5	Drug & Alcohol Testing	2,115.00	899.33	500.00	
6	Background Checks	576.00	213.33	200.00	
7	Printing/Office Supplies	500.00	378.67	250.00	
8	Rent & Utilities	2,400.00	2,400.00	2,400.00	
9	TOTAL EXPENSES	13,967.04	15,729.84	11,346.00	

Line	REVENUE				
10	Driver Permit Fees	900.00	800.00	500.00	<i>5 New Taxi Drivers</i>
11	Vehicle Fees	15,000.00	16,080.00	6,000.00	<i>5 Registered Cabs</i>
12	Driver Renewal Fees	1,500.00	840.00	480.00	<i>8 Registered Drivers</i>
13	Transfer Fees	0.00	0.00	0.00	
14	Fines	100.00	0.00	100.00	
15	TOTAL REVENUE	14,280.00	17,720.00	7,080.00	

MBTA ACRONYM LIST

CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
SBCTA	San Bernardino County Transportation Authority (SANBAG)
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account
5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program

MBTA ROUTES

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service